

Lake Land College

District No. 517

Board of Trustees
Agenda and Board Book
November 10, 2025
Regular Meeting No. 707



MISSION • VISION • VALUES

Lake Land College creates and continuously improves an affordable, accessible and effective learning environment for the lifelong educational needs of the diverse communities we serve.

LAKE LAND
COLLEGE

Table of Contents

Topic	Board Book Page Number
Agenda for November 10, 2025, Regular Meeting	3
Minutes for October 13, 2025, Regular Meeting	6
Supplemental Information for November 10, 2025, Regular Meeting	23

**Lake Land College
Board of Trustees
District No. 517**

Vision: Engaging minds, changing lives, through the power of learning.

Strategic Priority Motto: Education that fits your life.



Regular Meeting No. 707

Monday, November 10, 2025, 6:00 p.m.

Board and Administration Center, Room 011, Mattoon

Agenda

Routine.

Call to Order.

Roll Call.

Consent Item.

(Any one member may remove an item from the consent item list simply by requesting the Chair to do so. Items removed will be discussed and voted immediately following passage of the consent item.)

1. Approval of Minutes of October 13, 2025, Regular Meeting.
2. Approval of Agenda of November 10, 2025, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses.

For summary and details of bills refer to the [Board of Trustees web page](#).

4. Destruction of Tape Recording of the May 13, 2024, Closed Session.

Hearing of Citizens, Faculty and Staff.

Committee Reports.

A. ICCTA/Legislative	Ms. Denise Walk
B. Resource & Development	Ms. Doris Reynolds
C. Finance	Mr. Larry Lilly
D. Buildings & Site	Mr. Gary Cadwell
E. Foundation	Mr. Larry Lilly
F. Student Report	Mr. Jay Bliler
G. President's Report	Dr. Josh Bullock

Business Items.

Non-Action Items.

Topic	Board Book Page Number(s)
1. Successes from Fall 2025 for Various Lakers Athletics Teams.	
2. Proposed Aggregate Tax Levy.	23-26
3. Monthly Data Point Discussion – District High School Graduates and their Postsecondary Education Choices.	
4. Proposed Revisions to Board Policy 02.16 – <i>Freedom of Information Act</i> .	27-29
5. Calendar of Events.	30-32

Action Items.

Topic	Board Book Page Number(s)
1. Presentation of Audit and Board Acceptance.	
2. Acceptance of Grant(s).	33-36
3. Acceptance of September 2025 Financial Statements.	37-40
4. Declaration of Surplus Item(s) or Equipment.	41-59
5. Approval of Special Event Tuition Waiver for a Welding Competition.	60
6. Approval of Updates to the Named Spaces Planner.	61-62
7. Acceptance of Gift-in-kind Donation from the Lake Land College Foundation.	63-64
8. Approval of Proposed Revisions to Board Policy 02.02 – <i>Student Trustee</i> .	65-67
9. Approval of Workers Compensation Insurance Renewal.	68-72
10. Approval of Contract for EAB Global / Virtual Tour.	73-77
11. Approval of Agreement for Iowa Lakes ACCES Consortium.	
12. Approval of Bid for Front Entrance Project.	78-79
13. Approval of Purchase for Phase III Printer Replacement Project.	80-105
14. Approval of Purchase of Nook Huddle Pods from School Outfitters.	106-110
15. Approval of Temporary Lease at the Effingham Technology Center for Deb's Catering of Altamont.	111
16. Closed Session. Pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) and (8), closed session is called to	

Lake Land College Board of Trustees

Agenda – November 10, 2025

Page 3

discuss the appointment, employment, compensation, performance or dismissal of specific employees and to discuss security procedures and the use of personnel and equipment to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property.

[Return to Open Session - Roll Call]

17. Appointment of Dean of Instruction as Discussed in Closed Session.
18. Approval of Cyber Security Insurance Renewal as Discussed in Closed Session.
19. Approval of Human Resources Report as Discussed in Closed Session. 112-113

Other Business. (Non-action)

Adjournment.

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 706
Board and Administration Center, Room 011
Mattoon, IL
October 13, 2025

Minutes

Call to Order.

Chair Wright called the October 13, 2025, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of Board and Administration Center, Mattoon, IL.

Roll Call.

Trustees Physically Present:

Trustees Physically Present: Mr. Thomas Wright, Chair; Mr. Gary Cadwell; Mr. Chuck Deters; Mr. Larry D. Lilly, Secretary; Mr. Scott Montgomery; Ms. Doris Reynolds; Ms. Denise Walk, Vice Chair and Student Trustee Jay Bliler.

Trustees Absent: None.

Others Participating via Telephonic or Electronic Means: None.

Others Present:

Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Mr. John Woodruff, Vice President for Business Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Heather Nohren, Vice President for Student Services; Ms. Seirra Laughhunn, Executive Assistant to the President's Office; and members of the staff.

Chairman Wright announced that the item concerning the closed session was being removed from the agenda.

Approval of Consent Items.

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 2 of 17

Trustee Walk moved and Trustee Reynolds seconded to approve the consent agenda as presented.

1. Approval of Minutes of September 8, 2025, Regular Meeting.
2. Approval of Minutes of September 8, 2025, Closed Session.
3. Approval of Agenda of October 13, 2025, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	569,400.30
Building Fund	\$	122,214.32
Site & Construction Fund	\$	312,294.02
Bond & Interest Fund	\$	500.00
Auxiliary Services Fund	\$	338,732.29
Restricted Purposes Fund	\$	225,725.12
Working Cash Fund	\$	-
Audit Fund	\$	45,000.00
Liability Insurance Fund	\$	14,061.17
Student Accts Receivables	\$	2,125,008.93
Total	\$	3,752,936.15

For a summary of trustee travel reimbursement and details of bills refer to [the Board of Trustees web page](#).

5. Destruction of Tape Recording of the April 8, 2024, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Walk said that the Illinois General Assembly is holding its veto session in October, she attended the ICCTA conference in September and is planning to attend the ICCTA November meetings in Naperville, as well as, the Governance Training Institute program provided by ACCT.

Resource & Development.

Trustee Reynolds, Committee Chair, said the Committee had not met since the last regular Board meeting.

Finance.

Trustee Lilly, Committee Chair, said the Committee did not meet, but some items will be discussed later in the agenda.

Buildings & Site.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting.

Foundation.

Trustee Lilly highlighted the following information and said this report was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- Foundation scholarship awarding just wrapped up for the 2025-2026 school year, and we're thrilled to share that over \$865,250 was awarded to 675 students. With 1,101 scholarship applicants overall, 61% of applicants received a scholarship, and an additional \$140,250 was awarded compared to last year. The Foundation is hosting a pizza party to celebrate our 2025-2026 scholarship recipients on November 19th.
- We couldn't be more excited to celebrate our 2025 Alumni and Foundation awardees on October 23rd. Congratulations to all of our award recipients!
- The Foundation is happy to share that Grayson Gough has been hired as our Foundation Awards & Corporate Relations Coordinator. Grayson previously worked in the Financial Aid office as the Financial Aid Scholarship Specialist.

Student Report.

Student Trustee Bliler reported since the last meeting of the Board, the Student Government Association (SGA) has convened five times. He said these meetings focused on several key initiatives, including preparations for the freshman delegate elections, which were held on September 10 and 11, 2025. Mr. Bliler announced the following students have been elected to serve as freshman delegates to the SGA and their appointments will be presented for formal approval later in this meeting:

- Caleb Joe Brinkley
- Emma Banning
- Haley Podkul
- Kaylin Arlene Nolte
- Madison Rae Hinds
- Mara Dorjahn
- Rachel Lynn Warfel
- Tristeona Green

He said the SGA looks forward to the contributions of these delegates as the SGA pursues its overarching goal of increasing student involvement and representation throughout the academic year. He said the SGA remains committed to expanding both the pool of election candidates and the number of student voters in future elections. Mr. Bliler said he anticipates that the inclusion of newly elected freshman delegates will provide valuable perspectives and further energize this effort. In addition, he said the SGA met with Vice President Nwosu to foster connection and engage in dialogue regarding student education initiatives, and this discussion centered on raising awareness of available academic options and proved to be a meaningful exchange. He said the insights gained informed subsequent leadership training, which took place on October 7, 2025. During this session, delegates established strategic goals and set a clear direction for the year ahead. The primary objective for the SGA this year—alongside its foundational mission of student representation—is to cultivate increased student involvement and enthusiasm within the campus community. Mr. Bliler said in addition to the goals of organization involvement, this initiative seeks to foster a student body that is actively engaged and invested in the student experience at Lake Land College. He said by broadening the scope and depth of student input, the SGA aims to better inform future SGA decisions. He said achieving this goal will require targeted information campaigns and intentional personal outreach, but he is confident that these efforts will yield long-term benefits for both current and future students, as well as the broader college community. The SGA also hosted a Red Cross Blood Drive, successfully meeting the target of 23 units collected. He said the next blood drive is scheduled for November 12, 2025.

Mr. Bliler said the Student Activity Board (SAB) continues to host weekly student events each Wednesday. He was pleased to report that SAB is planning a special Veterans' Day ceremony on November 5, 2025, to honor the courage and sacrifice of veterans within the college community and beyond. SAB is also working to diversify its programming to better serve

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 5 of 17

students across various learning modalities and majors. SAB has promoted the scheduling survey to gather student feedback and is preparing to launch the Laker Club Showcase at the beginning of the Spring semester. He said this event is designed to encourage greater student participation in clubs and organizations.

Mr. Bliler said The Navigator News is fully staffed for the semester and has successfully published the October issue. The team continues to highlight the most compelling stories from Lake Land College, serving both the campus and the broader community. He said students across campus participated in the Special Olympics Family Festival, hosted at Lake Land last month, and it was heartening to witness volunteers from the college and surrounding areas come together in support of such a benevolent and impactful event.

Mr. Bliler said that in continuing our recognition of student organizations, he highlighted the agriculture-based clubs on campus. These organizations provide industry-relevant education beyond the classroom through events, guest speakers, and industry tours. He said the Lake Land Agriculture clubs offer students from all majors the opportunity to engage with agricultural professionals and explore the industry that holds deep historical and economic significance for the Lake Land College community.

Mr. Bliler extended his sincere appreciation to the Board for their continued support on behalf of the Lake Land student body.

President's Report.

Dr. Bullock gave the following updates:

- The College received \$757,148 in September from the Illinois Department of Corrections for the FY 2025 outstanding balance. The IDOC is paid in full for FY 2025.
- The College received \$44,014 in September from the Illinois Department of Juvenile Justice for the FY 2025 outstanding balance. The IDJJ is paid in full for FY 2025.
- The College received no payments from the Illinois Department of Corrections or Illinois Department of Juvenile Justice in September toward the FY 2026 balance of \$507,880 for DOC and \$13,561 for DJJ.
- In September, the College received \$345,542 from the State of Illinois for FY 2026 credit hour reimbursement and \$514,412 for equalization, and no funds toward CTE. A total of \$10.1 million remains outstanding.
- The College received property tax payments totaling \$3.2 million in September.

Business - Non-action Items.

Quarterly Investment Report.

Lake Land College Board of Trustees
Minutes – October 13, 2025
Page 6 of 17

Mr. Joe Fearday from SC3F Wealth Management Group (formerly Wells Fargo Advisors) presented during the meeting and summarized key data in the Quarterly Investment Report for the period ending September 30, 2025. Each trustee received a copy of the report.

Update on Strategic Priority – “*Education That Fits Your Life.*”

Ms. Jean Anne Highland, Chief of Staff, presented on the planning and progress of the new strategic priority. Ms. Highland said the presentation is available on the College’s shared drive at S:\Strategic planning.

Monthly Data Point Discussion – Spring 2025 PACE Employee Survey Results.

Dr. Lynn Breer, Director of Institutional Research and Reporting, highlighted the results from the Spring 2025 PACE Employee Survey.

Focus on Advancing Student Success - Agriculture Division for Student Outreach.

Mr. Ryan Orrick, Division Chair for Agriculture, commended the agriculture faculty for their successful recruitment and outreach efforts, highlighting the high success rates in the agriculture division.

Announcement of 2025-2026 Student Ambassadors.

Ms. Heather Nohren, Vice President for Student Services, announced the selection of the 2025-2026 Student Ambassadors. She said fifteen highly qualified candidates were selected to serve on the ambassador team as official representatives of Lake Land College and will each receive a \$1,000 yearly scholarship.

Curriculum Committee Highlights.

Dr. Ike Nwosu, Vice President for Academic Services, presented the listing of new courses and curricula, as well as changes in current courses and curricula that were brought before the Curriculum Committee and approved from April 2025 to September 2025.

Calendar of Events.

Trustees reviewed a calendar of upcoming events. Dr. Bullock reminded the Trustees about the Foundation and Alumni reception, scheduled for October 23, in the Foundation and Alumni Center.

Action Items

Acceptance of Grant(s).

Ms. Highland highlighted for the Board that the College has received a five-year TRIO Student Support Services (SSS) Science, Technology, Engineering, and Mathematics (STEM) grant from the United States Department of Education. Trustees learned the first-year award will be \$272,346. Trustees reviewed a memo from Dr. Beth Craig, Grants Writer and Coordinator, that detailed how the College will utilize this grant to serve an additional 120 low-income, first-generation, and/or disabled students through this project.

Ms. Highland presented to the Board the \$12,500 Growing Agricultural Science Teachers (GAST) grant from the Illinois State Board of Education (ISBE). She said that this grant has been received by the Agriculture Division, and the purpose of the grant is to recruit, develop, and retain agricultural education teachers, as there is a shortage of such teachers within the state and nationwide.

Trustee Cadwell moved and Trustee Reynolds seconded to accept as presented a five-year grant with the first-year award of \$272,346 from the United States Department of Education for the TRIO Science Technology, Engineering and Mathematics (STEM) grant and to accept, as presented, a \$12,500 grant award from the Illinois State Board of Education (ISBE) for the Growing Agricultural Science Teachers (GAST) grant.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Acceptance of August 2025 Financial Statements.

Trustees reviewed the August 2025 Financial Statements and a memorandum from Mr. Woodruff, Vice President for Business Services, that highlighted the Financial Statements and significant variances.

Trustee Walk moved and Trustee Deters seconded to approve, as presented, the August 2025, fiscal year 2026 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Lake Land College Board of Trustees
Minutes – October 13, 2025
Page 8 of 17

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Declaration of Surplus Item(s) or Equipment.

Mr. Woodruff requested the Board declare as surplus Print Shop equipment, various furniture and miscellaneous items, microscopes, and mowers.

Trustee Reynolds moved and Trustee Walk seconded to declare, as presented, the Print Shop equipment, various furniture and miscellaneous items, microscopes, and mowers as surplus and grant authorization to dispose of the listed items in a manner most beneficial to Lake Land College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Resolution No. 1025-003 – Intent to Continue Foundation Tax Levy.

Mr. Woodruff recommended that the Board approve Resolution No. 1025-003 – Intent to Continue Foundation Tax Levy. Trustees reviewed details of the Resolution. Mr. Woodruff said under provisions of the Illinois Statute, 110 ILCS, 805/3-14.3, community colleges in the state of Illinois are authorized to levy a foundation tax on an annual basis in order to bring the overall tax levy of the education and operations and maintenance funds of the respective community colleges up to the most recently reported statewide average actual levy rate of all community colleges in the state. He said the Resolution requests permission of the Board of Trustees to continue the tax levy for the foundation tax for another year.

Trustee Reynolds moved and Trustee Cadwell seconded to approve, as presented, resolution 1025-003 – Resolution of Intent to Continue the Foundation Tax Levy. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 9 of 17

Motion carried.

Certification of Fall Student Government Association Election Results.

Ms. Nohren said the Student Government Association conducted its fall election on September 10 and 11, 2025. Trustees reviewed a memorandum from Ms. Lisa Shumard-Shelton, Director of Student Life, detailing the results of the election. Ms. Nohren said that since the Board recognizes the SGA as the representative body for all students, Board approval is sought to certify the results.

Trustee Deters moved and Trustee Reynolds seconded to certify, as presented, the results of the Student Government Association Election held September 10-11, 2025.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Medical and Dental Insurance Administrator Fees and Health, Dental and Vision Insurance Plan Rates.

Trustees reviewed a recommendation from Mr. Woodruff for the Board to approve the renewal of the College's health, dental, and vision insurance plans with Aetna for 2026. Mr. Woodruff reported that the administration and the College's Health Insurance Committee have been working with the College's insurance consultant, Gallagher, to renew the employee health, dental, and vision insurance. Mr. Woodruff reported that after extensive review, he and the College's Health Insurance Committee recommend that we proceed with the renewal with Aetna for plan year 2026.

Trustees learned that the contract with Aetna is for a three-year term and would include no increase in the medical administrative fee in year 1; years 2 and 3 would each include a 3% increase. The total medical administrative fee for the term of the three-year agreement will be \$525,052. The proposal represents a 0% change in the annual administration fee compared to the prior year, and overall would represent a 3% cost increase to the College for the medical insurance bundle and a dental renewal increase of 15.34%. The administration recommended passing along these costs to the employees. Trustees also reviewed details of the impact to employees for these proposed premium rates based on their various plan options (e.g., single, single+1, and family).

Trustee Montgomery moved and Trustee Cadwell seconded to approve, as presented, a 3-year renewal with Aetna of Hartford, Connecticut, for medical and dental insurance

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 10 of 17

administrative fees at a total cost of \$525,052, broken down as follows: calendar year 2026, \$169,862; calendar year 2027, \$174,960; and calendar year 2028, \$180,230.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Trustee Cadwell moved and Trustee Reynolds seconded to approve, as presented, the calendar 2026 health, dental, and vision premiums, which equate to an increase of 15.34% for the medical plans and include the recommended plan copay, out-of-pocket changes, and an increase in stop loss insurance.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Distribution of Funds from FY 2025 Fund Balance to the Restricted Health Insurance Fund Balance.

Mr. Woodruff presented the Board with information on current healthcare costs and the expectation that these costs will continue to increase. Mr. Woodruff requested that the Board approve the distribution \$1 million of the approximate \$2.3 million anticipated fund (unaudited) balance from fiscal year 2025.

Trustee Walk moved and Trustee Montgomery seconded to approve as presented the distribution of \$1 million of the anticipated fiscal year 2025 fund balance to the Restricted Health Fund contingent that the College, upon audit completion, has fiscal year 2025 excess funds balance exceeding \$2 million.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Bid for Kluthe Fire Alarm System.

Mr. Woodruff presented a recommendation for the Board to approve the bid from Commercial Electric, Inc. of Mattoon, Illinois, in the amount of \$39,945, for the Kluthe Fire Alarm System. Trustees reviewed the bid tabulation sheet, which detailed that Commercial Electric, Inc. submitted the lowest of the three bids received.

Trustee Lilly moved and Trustee Reynolds seconded to approve, as presented, the proposal received by Commercial Electric, Inc. of Mattoon, Illinois, for the total amount of \$39,945 for the Kluthe Center Fire Alarm System Replacement Project.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Bid for John Deere Engine.

Mr. Woodruff presented a recommendation for the Board to approve the bid from CK Power, of St. Louis, Missouri, in the total amount of \$71,090 for the purchase of a John Deere 9.0L Final Tier 4 Engine. Mr. Woodruff said the John Deere 9.0L Final Tier 4 Engine is designed for heavy-duty agricultural and industrial applications. He said it features advanced emissions control technologies and is compliant with Final Tier 4 (FT4) emissions standards. The addition of this engine would ensure students train on industry-relevant John Deere technology, making them job-ready. Mr. Woodruff said that the college will be reimbursed the total amount of \$71,090 by the Perkins Grant.

Trustee Cadwell moved, and Trustee Walk seconded to approve, as presented, the bid from CK Power, St. Louis, Missouri, in the total amount of \$71,090 for the John Deere 9.0L Final Tier 4 Engine. The college will be reimbursed the total amount of \$71,090 by the Perkins Grant.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 12 of 17

Approval of Bid for Janitorial Services at the Effingham Technology Center.

Trustees heard a recommendation from Mr. Woodruff for the Board to approve the bid from ESS Clean Inc. of Urbana, Illinois, for general office cleaning services for all three floors (Option 1) of the Effingham Technology Center (ETC), as well as an alternate bid (Option 2) for cleaning the main and lower levels. The request was to provide a month-to-month agreement. Trustees reviewed the bid tabulation sheet detailing ESS Clean Inc. as submitting the lowest of two bids received.

Trustee Deters moved, and Trustee Walk seconded, to approve, as presented, the proposal to utilize ESS Clean Inc. of Urbana, Illinois, in the interim until the College hires its own custodial staff. The annual cost associated with the month-to-month agreement is not to exceed \$120,000.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of Purchase of Furniture for a Classroom at the Effingham Technology Center.

Trustees heard from Dr. Nwosu regarding the Workforce Solutions & Community Education Division's award of the Taking Back the Trades Round 3 grant through ICCB. Dr. Nwosu stated that to complete grant goals and activities, the College would like to purchase table tops, table bases, and chairs for use in a classroom that has not yet been furnished in the Effingham Technology Center (ETC).

Dr. Nwosu stated that a bid was not needed for this furniture, as it will be purchased through a state contract for office furniture.

Trustee Reynolds moved and Trustee Walk seconded to approve, as presented, the purchase of furniture from Widmer Interiors of Bloomington, IL, in the total amount of \$32,517.41, for a classroom at the Effingham Technology Center, utilizing funds from the fiscal year 2025 ICCB Taking Back the Trades Round 3 grant award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 13 of 17

Absent: None.

Motion carried.

Approval of Recommendations Regarding the Granting, Extension or Denial of Tenure Status for Four Non-Tenured Faculty Members, as Discussed in Closed Session.

Trustee Reynolds moved and Trustee Cadwell seconded to approve, as presented the granting of tenure effective with the beginning of the Spring 2026 semester to four full-time faculty including: Mr. Joseph Hoenes, HVAC Instructor; Ms. Lacy Huddleston, Dental Hygiene Instructor; Ms. Kara Molzen, Dental Hygiene Instructor; and Ms. Kellie Niemerg, Academic Counselor.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Approval of the Human Resources Report.

Trustees reviewed the Human Resources Report. Dr. Bullock requested that the Board approve the Report as presented, and he highlighted some of the recommended personnel changes.

Trustee Reynolds motioned and Trustee Deters seconded to approve, as presented, the following standard Human Resources Report.

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Latch, Amanda	9/15/25-9/29/25
Todd, Dalton	9/13/25-10/30/25
White, Christina	9/05/20-10/10/25

The following positions have been recommended by the Lake Land College President's Cabinet

TRIO Outreach & Retention Specialist	Level 12
TRIO SSS Stem Advisor	Level 13
Director, Strategic Priorities	Level 17

Additional Appointments

The following employees are recommended for additional appointments

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 14 of 17

	Position	Effective Date
Part-time		
Carlin, Nathaniel	Fitness Center Specialist	9/11/25
Carroll-Benavides, Lisa	Primary position Newspaper Ed Student	9/15/25
	Community Learning Instructor	
Carter, Natashia	Primary position Corr Food Service Instructor	9/15/25
	Part-Time Groundskeeper	
Christman, Leah	Primary position Trio Ofc Coordinator	9/1/25
	Tutor- Carl Perkins	
Cook, Jonathan	Primary position Tutor - Student Lrng Asst	8/11/25
	Tutor - Bachelor's Carl Perkins	
Jeffries, Drake	Primary position IEL Instructor	9/17/25
	Assistant Women's Basketball Coach	
Meese, Allison	Primary position Fitness Center Specialist	9/15/25
	Perkins Student Worker	
Starrett, Kai	Primary position Student Services Intern	9/22/25
	Tutor - Perkins - Bachelor	
White, Jennifer	Primary position Tutor-Bachelor's-LRC	9/12/25
	Community Learning Instructor	
	Primary position Cosmetology Clinical (hourly)	

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Unpaid		
Johnson, Todd	Athletics Department Bus Driver	9/30/25
Knodle, Ty	Ag Volunteer	9/17/25
Spencer, Cooper	Marketing and Public Relations Intern	9/15/25
Work-study		
Boren, Alaina	College Work-Study	9/29/25
Fuentes, Sean	College Work-Study	9/22/25
Garza, Jade	College Work-Study	8/27/25
Stanley, Eric	College Work-Study	9/9/25

Full-time

Johnson-Kroeger, Brittany	Manager of Bookstore and Textbook Rentals	10/20/25
Reeder, Michele	Director IDOT QMPT Certification & Recert	10/14/25

Part-time

Alva, Elizabeth	Dual Credit Coordinator	10/1/25
Beckman, Emma	Perkins Student Worker	9/30/25
Comer, Naomi	Special Needs Note Taker	8/26/25
Holland, Mason	Print Shop Technician Assistant	9/23/25
Jeffries, Drake	Fitness Center Specialist	9/17/25
Johnson, Danica	Tutor - Student Learning Assistance Center	9/12/25

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 15 of 17

Starrett, Kai	Tutor - Bachelor's Degree	9/19/25
Thomas, Kinsey	Print Shop Technician Assistant	9/15/25

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Benson, Brooke	Correctional Office Assistant	9/10/25
Geiger, William	Correctional Horticulture Instructor	9/12/25
McDowell, Grace	Police Officer	9/27/25
Pinner, Elizabeth	Custodian	9/15/25
Sines, James	System Administrator	9/16/25
Stuttle, Tamera	Transportation Training Specialist	9/26/25
Part-time		
Ade, Lauren	College Work-Study	4/25/25
Atwell, Sheila	Bookstore Rush Worker	5/20/25
Aukamp, Serenity	College Work-Study	5/19/25
Baker, Abraham	College Work-Study	2/28/25
Bryant, Joshua	Bookstore Rush Worker	5/15/25
Childress, Faith	College Work-Study	10/25/24
Clark, Deanna	Tutor - Student Learning Assistance Center	8/6/25
Denning, Haili	Head Cheer Coach	9/23/25
Gaines, Charles	Student Assistance Specialist	7/31/25
Garofano, Connor	Bookstore Rush Worker	5/20/25
Gast, Jasmine	College Work-Study	11/8/24
Gentry, Wyatt	College Work-Study	5/19/25
Goncalves de Araujo, Luciana	Bookstore Rush Worker	5/21/25
Hodges, Rebekah	Bookstore Rush Worker	5/15/25
Holshouser, Amber	College Work-Study	10/17/24
Johnson, Katherine	IDOC CPR Instructor	8/6/25
Johnson, Meade	Print Shop Technician Assistant	7/31/25
Kanyembo, Natasha	Bookstore Rush Worker	5/15/25
Kasera, Noella	Bookstore Rush Worker	5/14/25
Lawless, Cade	Web Developer	9/9/25
Lumbala, Perle	Bookstore Rush Worker	5/15/25
Lynch, Annette	Perkins Student Worker	3/27/25
Manley, Breana	College Work-Study	5/16/25
Martin, Juliana	Bookstore Rush Worker	8/23/24
Mukanya Kengela, Orinie	Bookstore Rush Worker	5/16/25
Naroze, Mark	College Work-Study	11/19/24
Poulin, Dylan	College Work-Study	5/14/25
Pritchard, Ava	Agriculture Education Intern	6/20/25
Simpson, Brooke	Newspaper Editor - Student Newspaper	2/18/25
Speck, Chloe	Agriculture Education Intern	6/20/25

Lake Land College Board of Trustees
 Minutes – October 13, 2025
 Page 16 of 17

Thies, Trevor	College Work-Study	3/6/25
Wheeler, Asheley	College Work-Study	11/8/24
Yuce, Tuana	Bookstore Rush Worker	5/14/25
Zuber, Vanessa	Bookstore Rush Worker	1/14/25

Transfers/Promotions

The following employees are recommended for a change in position

	Position	Effective Date
Full-time		
Pickering, William	Police Officer	10/15/25
	Transferring from Part-time Police Officer	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Lilly, Montgomery, Reynolds, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Bliler voted yes.

Absent: None.

Motion carried.

Other Business. (Non-action)

Trustee Walk inquired into the investigation of the Effingham Technology Center fire. Mr. Woodruff said the insurance company is currently investigating, and updates will be given at a later date.

There was no additional discussion.

Adjournment.

Trustee Cadwell moved and Trustee Montgomery seconded to adjourn the meeting at 7:25 p.m.

There was no further discussion.

Motion carried by unanimous voice vote.

Approved by:

 Board Chair

 Board Secretary

Lake Land College Board of Trustees

Minutes – October 13, 2025

Page 17 of 17

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/

LAKE LAND COLLEGE

MEMO

TO: John Woodruff, Vice President Business Services
FROM: Madge Shoot, Comptroller
CC:
DATE: October 29, 2025
RE: Proposed Tax Levy

Each year the College is required to submit a tax levy (dollar amount) to the Coles County Circuit Clerk by the fourth Tuesday of December so we are eligible to collect property tax revenue. This year the levy is for the equalized assessed value (EAV) of property for the year 2025, known as the levy year. Property taxes are paid the following summer/fall, calendar year 2026, and applied to fiscal year 2027 revenues.

Attached is the Certificate of Tax Levy for the 2025 levy year, the receipt form will be returned to us from each county clerk indicating filing of the Certificate of Tax Levy in that county, and the Certificate of Compliance certifying compliance with the "Truth in Taxation" law.

We are in legal compliance with the above, and I recommend approval of the appropriate documents shown above.

Lake Land's rate of levy for the 2024 levy year property values was \$.5065 per \$100 EAV. We will not know the actual tax rate for the 2025 levy year until late spring when EAV's are finally determined by the 15 individual counties in the Lake Land College district but we are estimating that our rate of levy will increase to approximately \$.5100 per \$100 EAV, a .69% increase in the amount levied overall.

For the individual taxpayer, Lake Land's tax is approximately 5% of the total bill and reflects the low overall tax rate per \$100 EAV for the College.

I recommend the sum of Seventeen Million Three Hundred Five Thousand Dollars (\$17,305,000) plus an additional amount to provide funds to retire bonds and pay interest thereon to be levied on the equalized assessed value of the taxable property of Community College District No. 517 for the levy year 2025 to be collected in the calendar year 2026. The levy for the year 2025 is to be allocated 100% for fiscal year 2027.

Attachment

CERTIFICATE OF TAX LEVY

Community College District No. 517 County(ies) Christian, Clark, Clay, Coles, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie, and Shelby

Community College District Name: Lake Land College and State of Illinois

We hereby certify that we require:

the sum of \$ 7,330,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and

the sum of \$ 1,100,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and

the sum of \$ 4,600,000 to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and

the sum of \$ 2,544,405 to be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and

the sum of \$ 630,595 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and

the sum of \$ 100,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and

the sum of \$ 1,000,000 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and

the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year _____.

As requested by Chapter 120 (Paragraph 643, Section 162), our Fiscal Year 2025 budget resolution and the chief fiscal officer's certified estimate of anticipated revenues for Fiscal Year 2025 either are attached to this document or have been submitted to you previously.

Signed this ____ day of

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full -two-.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

**DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT NO. 517
(Lake Land College)**

This is to certify that the Certificate of Tax Levy for Community College District No. 517, County(ies) of _____ and State of Illinois, on the equalized assessed value of all taxable property of said community college district for the year 20____ was filed in the office of the County Clerk of this county on _____ 20____.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2025 is \$7,103,250.

Said community college district also has complied with the requirements of Chapter 120 (Paragraph 643, Section 162).

County Clerk

Date

County

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Community College District No. 517, Lake Land College, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Sections 18-60 through 18-85 of the "Truth in Taxation" Law.

CHECK ONE OF THE CHOICES BELOW:

- ☐ 1) The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements for the Truth in Taxation Law.
- ☒ 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- ☐ 3) The **proposed** aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The **adopted** aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- ☐ 4) The **adopted** levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the 2025 levy year.

Date: _____

Presiding Officer: _____
Chairman, Board of Trustees
Community College District No. 517



MEMO

TO: Board of Trustees and President Bullock

FROM: Jean Anne Highland, Chief of Staff

CC: Dustha Wahls, Kelly Allee, Madge Shoot and Jamie Corda-Hadjaoui

DATE: October 24, 2025

RE: Proposed revisions to Board Policy 02.16 – *Freedom of Information Act*

Board Policy 02.16 acknowledges the Board of Trustees' and College's commitment to ensure compliance with the Freedom of Information Act and any requests per this law. However, as the Policy is currently written, it also includes details of the Act that have changed over time as well as the likelihood of additional changes with future law amendments. Following guidance from our legal counsel, Robbins Schwartz, we recommend removing from Policy various details related to Freedom of Information requests and instead reference our compliance and/or commitment of this law along with our four appointed Freedom of Information Act Officers or trained designees, who will in turn maintain any procedural documents and processes.

We respectfully present proposed revisions as first reading for the November 2025 regular Board meeting, and will bring this request back to the Board for approval during the December 2025 regular Board meeting.

Recommended motion: Following first reading in November, 2025, approve as presented proposed revisions in December 2025 to Board Policy 02.16 – *Freedom of Information Act*.

Attachment

02.16

Freedom of Information Act

The Board of Trustees will ensure that all meetings are open to the public and that the provisions of the Illinois Freedom of Information Act (FOIA) are adhered to. ~~The Board will make available for inspection or copying all public records, except as otherwise exempted by the Act, when a written request is submitted. Each request will be complied with or denied within five (5) business days after it is received. The denial shall be by letter from the President of the College or his/her designee. The time limit may be extended for five (5) additional business days for reasons prescribed by the law. Requests calling for all records falling within a category shall be complied with unless compliance with the request shall be unduly burdensome for the College and there is no way to narrow the request, and the burden on the College outweighs the public interest in the information. Before invoking this exemption, the College shall extend to the person making the request an opportunity to confer in order to attempt to reduce the request to manageable proportions.~~

The Board of Trustees has designated individuals in the following positions as FOIA Officers for the College: The Comptroller, the Dean of ~~Admission Services~~Enrollment & Student Success, the Director of Human Resources, and the Director of Marketing and Public Relations. ~~All requests should be directed to one of the above individuals, who shall be trained in compliance with State law. Contact information for the FOIA Officers shall be maintained on the College's Web site along with a copy of the College's FOIA policy. Requestors are encouraged to submit requests via the email address of FOIA-Request@lakelandcollege.edu as this will automatically generate the request to all four FOIA Officers for the College.~~

~~In order to reasonably reimburse the College for its actual cost for reproducing and certifying public records and for the use, by any person, of the equipment of the public body to copy records, the following fee schedule is established:~~

- ~~1. For the first 50 pages of black and white, letter- or legal-sized copies, there will be no charge.~~

Board Policy 02.16

Page 1 of 2

- ~~2. Each black and white, letter or legal-sized copy in excess of 50 will be 15 cents (\$.15) for each page copied.~~
- ~~3. The charge for different or irregular size copies shall be the actual cost for the reproduction thereof.~~
- ~~4. The cost of certifying each copy or page shall be \$1.00 per copy or page.~~
- ~~5. Electronic copies will be charged at the actual cost of purchasing the recording medium such as a CD or disc.~~

Adopted November 9, 1998

Revised July 14, 2003

Revised January 11, 2010

Revised December 9, 2019

Revised

Page 2 of 2

Calendar of Events

Thursday, November 6, 2025	Finance Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, November 10, 2025	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Wednesday, December 3, 2025	A Souper Gathering Holiday Lunch 11:30 a.m.- 1 p.m. – Field House
Thursday, December 4, 2025	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, December 8, 2025	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
December 24, 2025 – Jan.1, 2026	College Closed
Thursday, January 8, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, January 12, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, February 12, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, February 16, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, March 5, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, March 9, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, April 9, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting

	9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, April 13, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, May 7, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, May 11, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Friday, May 15, 2026	6 p.m. - College Commencement Ceremony
Thursday, June 4, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, June 8, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, July 9, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, July 13, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, August 6, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, August 10, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, September 10, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011

Monday, September 14, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, October 8, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, October 12, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, November 5, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, November 9, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
Thursday, December 10, 2026	Buildings and Site Committee Meeting 8 a.m. – Board and Administration Center, 011 Finance Committee Meeting 9 a.m. – Board and Administration Center, 011 Resource and Development Committee Meeting 10 a.m. – Board and Administration Center, 011
Monday, December 14, 2026	5 p.m. – Board Dinner – Foundation and Alumni Center 6 p.m. – Board Meeting – Board and Administration Center, 011
December 24, 2026 – Jan.1, 2027	College Closed



MEMO

TO: Jean Anne Highland, Chief of Staff
FROM: Beth Craig, Grants Writer and Coordinator
CC: Lynn Breer, Director of Institutional Research and Reporting
RE: Acceptance of FY26 ICCB NSAW Grant

Lake Land College has received a one-year grant for \$109,978.80 from the Illinois Community College Board (ICCB) Noncredit Strategies at Work grant (NSAW). This grant program was created to support noncredit training and business solution initiatives at community colleges. This is the third year the College has received this grant.

For the third year of this grant, grant funds will be used to provide free STEM training to in district K-12 teachers at the Maker's Space Lab at the Effingham Technology Center. Teachers will receive continuing education units for their participation. In addition, Federal Aviation Administration (FAA) approved drone training will be created and offered as well as hospitality staff training.

I respectfully request that the Board of Trustees accept this grant award.

Recommended motion: Accept as presented a one-year \$109,978.80 grant from ICCB Noncredit Strategies at Work (NSAW) grant program.

STATE OF ILLINOIS		Board Book Page 34 AGENCY : Illinois Community College Board
Organization Name: Lake Land College	UEI# CXUHYLV7VZN7	NOFO: FY26 Noncredit Strategies at Work Grant
		Fiscal Year(s) : January 1, 2026 to December 31, 2026

All applicants must complete Section A and provide a break-down by the applicable budget categories shown in lines 1-17. Eligible applicants requesting funding for only one year should complete the column under "Year 1." Eligible applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

SECTION A -- STATE OF ILLINOIS FUNDS

Revenues	Year 1	Year 2	Year 3	TOTAL
(a). State of Illinois Grant Amount Requested	\$ 109,997			\$ -

BUDGET SUMMARY STATE OF ILLINOIS FUNDS

Budget Expenditure Categories OMB Uniform Guidance Federal Awards Reference 2 CFR 200*	Year 1	Year 2	Year 3	TOTAL
1. Personnel (Salaries & Wages) 200.430	\$ 15,608.00			\$ 15,608.00
2. Fringe Benefits 200.431	\$ 1,872.96			\$ 1,872.96
3. Travel 200.474	\$ -			\$ -
4. Equipment 200.439	\$ -			\$ -
5. Supplies 200.94	\$ 78,152.78			\$ 78,152.78
6. Contractual Services (200.318) & Subawards (200.92)	\$ -			\$ -
7. Consultant (Professional Services) 200.459	\$ -			\$ -
8. Construction	\$ -			\$ -
9. Occupancy (Rent & Utilities) 200.465	\$ -			\$ -
10. Research & Development (R&D) 200.87	\$ -			\$ -
11. Telecommunications	\$ -			\$ -
12. Training & Education 200.472	\$ -			\$ -
13. Direct Administrative costs 200.413	\$ -			\$ -
14. Miscellaneous Costs	\$ -			\$ -
15. A. <u>Grant Exclusive Line Item(s)</u>	\$ -			\$ -
B. <u>Grant Exclusive Line Item(s)</u>	\$ -			\$ -
16. Total Direct Costs (lines 1-15) 200.413	\$ 95,633.74			\$ 95,633.74
17. Indirect Costs* (see below) 200.414 Rate: 15% % Base:	\$ 14,345.06			\$ 14,345.06
18. Total Costs State Grant Funds (lines 16 and 17)	\$ 109,978.80	\$ -	\$ -	\$ 109,978.80



MEMO

TO: Jean Anne Highland, Chief of Staff
FROM: Beth Craig, Grants Writer and Coordinator
CC: Lynn Breer, Director of Institutional Research and Reporting
RE: Acceptance of FY26 IBHE Nursing School Grant

Lake Land College has received a one-year grant for \$18,903.94 from the Illinois Board of Higher Education (IBHE) Nursing School Grant Program. The purpose of the Nursing School grant program is to increase the number of registered nurses in Illinois.

Grant funds will be used to create joint marketing and promotional efforts for Lake Land College, Eastern Illinois University and Southern Illinois University Edwardsville to encourage district nurses to continue their education. In addition, equipment will also be purchased which includes a Sigma Spectrum Infusion Pump, Alaris Medley Pump Combo 6, Alaris Medley Pump Combo 1, and a Venipuncture and Injection Arm with diversity skin tone. Shipping and handling for the supplies being delivered to the College will also be covered by the grant.

I respectfully request that the Board of Trustees accept this grant award.

Recommended motion: Accept as presented a one-year \$18,903.94 grant from the IBHE Nursing School grant program.

	Lake Land College	
	IBHE FY26 Nursing School Grant	
	Expenditure Description	Funded
	Joint marketing and promotion efforts for Lake Land College, Eastern Illinois University and Southern Illinois University Edwardsville	\$1,000.00
	Sigma Spectrum Infusion Pump	\$3,021.88
	Alaris Medley Pump Combo 6	\$3,484.38
	Alaris Medley Pump Combo 1	\$5,521.88
	Venipuncture and Injection Arm with diversity skin tone	\$3,875.80
	Shipping and Handling of Medical Supplies	\$2,000.00
	Grant Total	\$18,903.94



MEMO

TO: Dr. Josh Bullock, President

FROM: Mr. John Woodruff, Vice President for Business Services

DATE: October 29, 2025

RE: September 2025 (Fiscal Year 2026) Financial Statement Summary

Please find below a summary of September's actual results compared to the approved budget. We are now 25% or three months into the new Fiscal Year. At this time, there are no results, concerns, or indications that I'm aware of that would create cause for concern at this time. We continue to monitor the Governor's Executive Order relating to a budgetary set-aside of 4% for state agencies. At this time, there are no additional official communications.

September - Noteworthy Events Impacting Results

- Results from Daily Operations – Nice recovery in September. YTD we are favorable by \$787K. Ongoing expense control is helping offset the unfavorable YTD budget revenue variance. Salaries and wages are now reflective of payout now accounting for the 3rd paycheck note from last month.
- Revenue – Revenue for September was favorable by \$228K but we remain unfavorable YTD to budget by \$1.2M. This is comprised of equalization (\$754K), CTE (\$280K), and CPPRT (\$107K) payments not received in Q1.
- Expenditures – Daily operational expenditures for the month of September are favorable to the budget by \$820K. YTD expenditures associated with daily operations are \$1.9M favorable.
- Funds – There are only a couple of noteworthy items. As noted, there is an awareness/slight concern related to the potential year-end TORT balance. The college is taking steps within the parameters of our tax levy options to reduce the deficit balance. Also, Fund 5, although shows a loss of \$661K, we had anticipated loss of \$741K. September accounted for \$353K in athletic tuition waivers. The College farm had another \$125K in expenses, neither of which was offset by revenue accounted for in September.

Recommended motion: Approve as presented the September 2025, fiscal year 2026 Financial Statements.



September 2025 (FY2026) Financial Results
Budget to Actual Performance
General Fund--Funds 01 and 02--For Internal Use Only

Statement of Revenue & Expenditures		Current Month			YTD - FY2026		
		Actual	Budget	Variance	Actual	Budget	Variance
Revenue							
	Local Sources	\$1,677,472	\$1,341,726	\$335,746	\$6,303,455	\$6,642,734	(\$339,279)
	ICCB Credit Hour Grant	\$262,431	\$200,093	\$62,338	\$801,972	\$837,565	(\$35,593)
	ICCB Equalization Grant	\$514,413	\$502,936	\$11,477	\$1,028,825	\$1,508,808	(\$479,983)
	Other State Sources	\$61,663	\$71,741	(\$10,078)	\$133,295	\$495,643	(\$362,348)
	Tuition	(\$269,653)	(\$202,442)	(\$67,211)	\$5,058,763	\$5,041,445	\$17,318
	Fees	(\$31,004)	\$6,020	(\$37,024)	\$1,737,382	\$1,855,119	(\$117,736)
	Other Revenue	\$25,775	\$92,115	(\$66,340)	\$488,671	\$329,397	\$159,273
	Gift in Kind	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue		\$2,241,098	\$2,012,189	\$228,908	\$15,552,363	\$16,710,711	(\$1,158,348)
Expenditures							
	Instructional	\$1,230,101	\$1,709,102	\$479,000	\$3,579,559	\$3,879,818	\$300,259
	Academic Support	\$104,262	\$165,411	\$61,150	\$427,422	\$517,116	\$89,694
	Student Services	\$268,536	\$428,643	\$160,106	\$853,342	\$1,127,015	\$273,673
	Public Service/Cont Ed	\$58,221	\$98,977	\$40,757	\$201,310	\$332,357	\$131,047
	Operations & Maintenance	\$384,838	\$329,973	(\$54,865)	\$1,020,780	\$1,188,766	\$167,986
	Institutional Support	<u>\$901,358</u>	<u>\$1,034,958</u>	<u>\$133,600</u>	<u>\$2,312,100</u>	<u>\$3,295,236</u>	<u>\$983,136</u>
Total Expenditures - Daily Operations		\$2,947,317	\$3,767,064	\$819,748	\$8,394,513	\$10,340,308	\$1,945,795
Revenue Less Expenditures - Daily Operations		(\$706,219)	(\$1,754,875)	\$1,048,656	\$7,157,850	\$6,370,402	\$787,447
	Scholarships, grants, waivers	\$317	\$5,000	\$4,683	\$335,190	\$539,000	\$203,810
	Gift in Kind	\$0	\$0	\$0	\$0	\$0	\$0
	Reserves - Emergency, contingency and pledged	\$37,302	\$49,700	\$12,398	\$110,014	\$315,861	\$205,848
	Transfer Out	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total - Non-Operational Expenditures		\$37,619	\$54,700	\$17,081	\$445,203	\$854,861	\$409,658
Total Expenditures		\$2,984,935	\$3,821,764	\$836,829	\$8,839,716	\$11,195,170	\$2,355,453
Excess Revenues Less Total Expenditures		(\$743,838)	(\$1,809,575)	\$1,065,737	\$6,712,646	\$5,515,541	\$1,197,105

Favorable
 Unfavorable - No Concerns at this time.
 Unfavorable - Concerned



September 2025 (FY2026) Financial Results

Performance Details

General Fund--Funds 01 and 02--For Internal Use Only

Expenditures by Category Type	Current Month				YTD - FY2026			
	Actual	Budget	Variance		Actual	Budget	Variance	
Salary and Wages	\$1,729,069	\$2,455,662	\$726,593		\$4,993,240	\$5,267,369	\$274,130	●
Employee Benefits	\$415,378	\$599,588	\$184,210		\$1,462,158	\$1,409,269	(\$52,888)	●
Contractual Services	\$287,701	\$353,970	\$66,268		\$545,667	\$1,422,704	\$877,037	●
General Materials and Supplies	\$326,593	\$145,402	(\$181,191)		\$854,006	\$1,428,214	\$574,207	●
Travel and Meeting Expenses	\$20,496	\$46,403	\$25,907		\$49,404	\$217,845	\$168,441	●
Fixed Charges	\$8,654	\$14,033	\$5,378		\$52,579	\$44,848	(\$7,731)	●
Utilities	\$137,866	\$149,857	\$11,991		\$402,801	\$450,809	\$48,008	●
Capital Outlay	\$18,359	\$1,000	(\$17,359)		\$29,289	\$45,250	\$15,961	●
Contingency Funds	\$36,470	\$30,850	(\$5,620)		\$83,004	\$215,861	\$132,857	●
Other Expenditures	\$4,348	\$25,000	\$20,652		\$367,569	\$693,000	\$325,431	●
Total Expenditures	\$2,984,935	\$3,821,764	\$836,829		\$8,839,716	\$11,195,170	\$2,355,453	

Accumulated Expenditures by Type	YTD - Salary & Wages			
	Actual	Budget	Variance	
Instructional	\$2,685,910	\$2,685,652	(\$258)	●
Academic Support	\$250,925	\$279,327	\$28,402	●
Student Services	\$604,465	\$728,820	\$124,355	●
Public Service/Cont. Ed	\$119,792	\$140,734	\$20,942	●
Operations & Maintenance	\$298,833	\$310,484	\$11,652	●
Institutional Support	\$1,033,315	\$1,122,353	\$89,038	●
Total	\$4,993,240	\$5,267,369	\$274,130	●
Annual Budget		\$20,185,125		
Percent Consumed		26.10%		

YTD - Employee Benefits			
Actual	Budget	Variance	
\$663,308	\$647,466	(\$15,842)	●
\$75,964	\$77,580	\$1,616	●
\$196,226	\$220,921	\$24,696	●
\$31,243	\$29,028	(\$2,215)	●
\$114,763	\$126,118	\$11,355	●
\$380,653	\$308,156	(\$72,497)	●
\$1,462,158	\$1,409,269	(\$52,888)	●
	\$6,238,351		
	22.59%		

● Favorable
 ● Unfavorable - No Concerns at this time.
 ● Unfavorable - Concerned



September 2025 (FY2026) Financial Results
Budget to Actual Performance
Other Funds--Funds 03, 04, 05, 06, 11 and 12--For Internal Use Only

	Annual Target Budget	YTD Total - % of Budget			Q1 (Actual)	Q2 (Actual)	Q3 (Actual)	Q4 (Actual)	YTD Total
Fund 03 - Operations & Maintenance Restricted (Construction)									
Beginning Balance (07/01/25)	\$4,857,987								
Budgeted Revenue	\$1,500,000	60.9%	●	Total Revenue	\$913,997				\$913,997
Budgeted Expenditures	\$9,803,571	26.5%	●	Total Expenditures	<u>\$2,600,636</u>				<u>\$2,600,636</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	(\$1,686,639)				
Anticipated Ending Balance (6/30)	(\$3,445,584)		●						
Fund 04 - Bond & Interest									
Beginning Balance (07/01/25)	\$2,809,763								
Budgeted Revenue	\$6,761,400	51.6%	●	Total Revenue	\$3,490,334				\$3,490,334
Budgeted Expenditures	\$6,761,400	0.0%	●	Total Expenditures	<u>\$1,050</u>				<u>\$1,050</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	\$3,489,284				
Anticipated Ending Balance (6/30)	\$2,809,763		●						
Fund 05 - Auxiliary Enterprise Fund									
Beginning Balance (07/01/25)	\$2,213,783								
Budgeted Revenue	\$4,125,117	19.2%	●	Total Revenue	\$792,109				\$792,109
Budgeted Expenditures	\$4,716,431	30.8%	●	Total Expenditures	<u>\$1,453,605</u>				<u>\$1,453,605</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	(\$661,496)				
Anticipated Ending Balance (6/30)	\$1,622,469		●						
Fund 06 - Restricted Purpose (Grants)									
Beginning Balance (07/01/25)	(\$375,774)								
Budgeted Revenue	\$32,824,234	19.0%	●	Total Revenue	\$6,238,771				\$6,238,771
Budgeted Expenditures	\$32,824,234	20.7%	●	Total Expenditures	<u>\$6,797,629</u>				<u>\$6,797,629</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	(\$558,858)				
Anticipated Ending Balance (6/30)	(\$375,774)		●						
Fund 11 - Audit Fund									
Beginning Balance (07/01/25)	\$176,836								
Budgeted Revenue	\$100,000	53.0%	●	Total Revenue	\$53,045				\$53,045
Budgeted Expenditures	\$164,098	44.4%	●	Total Expenditures	<u>\$72,882</u>				<u>\$72,882</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	(\$19,837)				
Anticipated Ending Balance (6/30)	\$112,738		●						
Fund 12 - Tort Fund									
Beginning Balance (07/01/25)	(\$1,169,109)								
Budgeted Revenue	\$1,350,000	92.1%	●	Total Revenue	\$1,243,567				\$1,243,567
Budgeted Expenditures	\$2,442,744	27.1%	●	Total Expenditures	<u>\$662,544</u>				<u>\$662,544</u>
Transfers in/out	\$0			Excess Revenues Less Total Expenditures/Transfers	\$581,023				
Anticipated Ending Balance (6/30)	(\$2,261,853)		●						

* Note: The Beginning balance for each fund is based on FY2025 audit actuals.

● Favorable
 ● Unfavorable - No Concerns at this time.
 ● Unfavorable - Concerned

LAKE LAND COLLEGE

MEMO

TO: Dr. Josh Bullock, President

FROM: John Woodruff, Vice President for Business Services

DATE: October 29, 2025

RE: Surplus Items

Related to the ongoing operations of the college related to either capital projects or general replacement and repair, we're respectively asking the Board to surplus the following items, which have become obsolete and have little to no value to the college.

Miscellaneous items from the closure of the Laker Louie Jr. Academy child care program are included in the attached list.

Outdated printers/copiers no longer supported under our current support agreement that require replacement, to be traded in for new equipment:

17 – Ricoh Copiers, serial numbers C299R600433, C299R600493, C309L800165, C319L800046, 3379P401317, C309L800163, C299R600411, C309L800148, C309L800155, C309L800215, C319L400035, C319L800047, C309L800184, C319L800043, C319L500260, C309L800182, 3379P400965

Broken and dated Grounds equipment on which repairs would not be cost effective:

1 – Kubota ZD331 Zero Turn Mower
1 – Z-Spray Zero-Turn Spray Fertilizer

As with past surplus items/equipment, we will seek the best financial route to follow in disposing of these items. Those options could include donations to local school districts/charitable (501C3) organizations and/or sales to individuals, auction house consignment, e-recycling, and/or wholesale purchasers.

Recommended motion: Declare as presented the Print Shop and Grounds equipment and miscellaneous items from the Laker Louie Jr. Academy as surplus and grant authorization to dispose of the listed items in a manner most beneficial to Lake Land College.

EQUIPMENT/INVENTORY REPORT										
Please complete the form by filling out the fields highlighted in blue. Guidance is provided at the bottom of the form for those items marked with an *.										
Date	Program Name							Fiscal Year		
3/15/2024	ECACE Grant - Laker Louie Jr. Academy							2024		
				Grantee Name	Lake Land College					
Inventory Number (or ID# / Serial #)	Item Description	Item Present Value after depreciation	Use and Condition *	Acquisition Date	Purchase Price	Source(s) of Funds Used to Pay for the Item *	Location*	Date of Disposal (if applicable)	Method of Disposal as applicable; if sold provide sale price *	Amount of time since disposal (Calculated field showing # of days)
Playground Boss	slides, climber, monkey bars		Good condition	December-22	\$41,446	ECACE Grant	Playground at Louie Lab			
6 Passenger Buggy Stroller with sun shades	Sun shade stroller for 6		weathered due to being outside	February-23	\$ 2,932.04	ECACE Grant	Laker Louie playground			
Storage Tower with plastic tubs and individual cubbies CLEAR TRAYS not colorful trays	storage tower made of wood with clear see through tubs for easy labeling		Great condition	January-23	\$ 1,129.99	ECACE Grant	Laker Louie Jr library			
Jonti Tower with Clear Tubs	oak spinning tower		Excellent condition, but labeled	February-23	\$ 969.00	ECACE Grant	Laker Louie lab office			
Tub tower 32 containers	tower for manipulatives		works great		\$ 899.00	ECACE Grant	Louie Jr Lab			
Lakeshore Learning Backpack and storage cart	Steel metal cart on wheels		Works great	September-22	\$899.00	ECACE Grant	Mentor's office NE			
Blue Mulch	rubber mulch		NOT GOOD turned kids blue	February-23	\$ 849.00	ECACE Grant	at Laker Louie Lab playground			
Vigoro Brown Mulch	Recycled Rubber Mulch Home Depot		used	June-24	\$826.00	ECACE Grant	Louie Playground			
County Office Products Office furniture	desk			August-23	\$823.00		office of lab			
Gobaplay Swing Set					\$819.97	ECACE Grant	Louie Playground			
County Office Products Office furniture	filing cabinet			August-23	\$699.00		office of lab			
Children's Factory Couch	Modular couch Reading Nook		used	June-24	\$643.52	ECACE Grant	Laker Louie Junior Academy			
Koala Care Stainless Steel Changing Station	changing table that closes		pretty used		\$ 613.64	ECACE Grant	Laker Louie lab bathroom			
Angeles Value Line Kids Classroom Organizer	Multi-section classroom organizer		used	May-24	\$579.53	ECACE Grant	Laker Louie Junior Academy			
Hardwood blocks Master Set	wood blocks of all sizes		Great condition	September-22	\$ 579.00	ECACE Grant	most are at Louie Jr - ICCB is recommending giving to students who graduate			
Blocks storage unit with categorizing stickers	oak storage for blocks		got a little scuff on top	September-22	\$ 479.00	ECACE Grant	Louie Jr Lab			
County Office Products Office furniture	filing cabinet		excellent condition	August-23	\$475.00	Ecace grant	Laker Louie Lab Office			
3 piece climber set	climbing equipment		pretty used	February-23	\$ 457.79	ECACE Grant	playground at lab			
Martha Stewart Art Table in gray	table with small stools		pretty used	February-23	\$ 449.95	ECACE Grant	Laker Louie Lab art center			
Mevo HD Streaming Camera	extendable camera for streaming		arm does not bend		\$ 399.00	ECACE Grant	NE 114 used for zooms			

Mega Pyramid Monkey Bar Climber	lime green & blue monkey bars	Great condition	September-22	\$ 349.99	ECACE Grant	playground at lab			
RING Security Camera with app and 2 way talk	ring cameras	needs reinstalled	September-22	\$ 349.99	ECACE Grant	lab			
Post Office carrier	Electric Post office mail carrier	Works great		\$319.99	ECACE Grant	NE 114			
Mesh Metal steel basket organizers	basket with handles office use	Great condition		\$315.50	ECACE Grant	Laker Louie Lab			
4 pack of gray chairs ECR4Kids	gray stackable chairs	pretty used		\$ 279.98	ECACE Grant	Laker Louie Lab			
TP Toys Ahoy Wooden Ship Play Boat with Sandbox and Shade Cover	wood ship for sand w/ cover	high winds destroyed		\$ 279.66	ECACE Grant	disposed it was a safety hazard on playground			
Dry Erase Practice slates	A to Z practice slates	won't erase		\$ 279.60	ECACE Grant	Laker Louie Lab			
Waiting room doctor center Melissa and Doug	waiting room items	pretty used		\$ 275.00	ECACE Grant	NE 114			
Outdoor Peekaboo Climbing Caterpillar playground	plastic climbing playground	Feet keep popping off	September-22	\$259.99	ECACE Grant	playground but feet are in storage			
White and gray desk standing	standing desk /matches students	used by teachers	February-23	\$ 259.32	ECACE Grant	Laker Louie lab			
YoungTime Jonti-Craft Young Time 7025YT Low Straight-Shelf Unit, 12" Depth	oak storage cabinet	Excellent condition	November-22	\$ 255.30	ECACE Grant	Louie Jr Lab			
2 Section Coat Locker Cubby Birch ECR4 Kids	oak 2 locker cubby	Excellent condition	September-22	\$ 249.99	ECACE Grant	Laker Louie hallway			
1808 Black Metal Planter for address marker	Metal address marker with planter	weathered due to being outside	February-23	\$ 247.75	ECACE Grant	Laker Louie Lab installed in front			
ECR4KIDS Scooter 3 wheel	scooter with 3 wheels	pretty used	September-22	\$ 239.95	ECACE Grant	playground Louie Lab			
Storytelling Puppets 3 Billy Goats, 3 pigs, Goldilocks	classic story puppets	needs laundered	January-23	\$ 239.00	ECACE Grant	Laker Louie Jr library			
Educational Games	CrocDentist,GatorGolf,Bug match, lucky c	Good condition used		\$ 231.08	ECACE Grant	Laker Louie Lab			
ABCarpets Classroom Rug	24 seats Rug for décor	used	May-24	\$229.99	ECACE Grant	Laker Louie Junior Academy			
ACE Essentials Mint Green		Great condition		\$ 221.98	ECACE Grant	At Louie Lab			
Badger Corner Changing Station in GRAY	corner cabinetry	Great condition		\$ 216.49	ECACE Grant	Not used as changing station at Louie Lab			
Woodland Theatre and Store	theatre on one side store on other	Brett said one piece is missing	February-23	\$ 214.19	ECACE Grant	Louie Jr Lab			
Teamson Kids Retro Kitchen Mint green (3 in stock)	retro kitchen	In great condition	September-22	\$ 196.89	ECACE Grant	At Louie Lab			
Yard games	Connect 4 and Jenga	great condition	September-22	\$ 183.99	ECACE Grant	NE 114 for carnivals			
Tabletop Art Drying Rack	color blue/ hanging/ 15 shelves	good condition		\$182.12	ECACE Grant	Laker Louie Lab			
Mini Camper Playhouse	canvas camper over metal frame	Brett said missing pieces	September-22	\$ 169.95	ECACE Grant	upstairs of the lab			
gym dandy Teeter Totter	Seesaw playground set	used	May-24	\$168.07	ECACE Grant	Laker Louie Playground			

Mint easel with blackboard and whiteboard		great condition		\$ 159.99		
	Easel with dual sides	small chip at top	September-22		ECACE Grant	At Louie Lab
School Girl Black and White Scalloped Rug	scalloped rug	pretty used	February-23	\$ 159.99	ECACE Grant	Laker Louie block area
Sulugood Roller Shades	Roller blinds	used	June-24	\$157.87	ECACE Grant	Laker Louie Junior Academy
Sulugood Roller Shades	Roller blinds heat insulated	used	June-24	\$156.59	ECACE Grant	Laker Louie Junior Academy
Community Helpers Puppet Set	Fluffy puppets that depict community helpers, police, firefighter	excellent condition	January-23	\$ 149.00	ECACE Grant	Mentor's office NE
County Office Products Office furniture	chair		August-23	\$149.00		
Little Tikes Baby Bum Wheels on a Bus	Bus climber and slide	pretty used	September-22	\$ 144.34	ECACE Grant	Playground at lab
Life Vac Choking travel pack	Suction apparatus for choking (2 pack)	Never used	September-22	\$140.99	ECACE Grant	One at NE 114 for training
Life Vac Choking Kit with instructions	Choking apparatus	Never been used	September-22	\$140.99	ECACE Grant	One at the lab
FulnKye Fun Tread Mill Exercise	non electric treadmill for preschoolers	Still in box needing assembly	January-23	\$139.99	ECACE / ICCB/ ISAC Grant	upstairs of the lab
VIZ-PRO cork board	60x48 Inches	used	May-24	\$139.90	ECACE Grant	Laker Louie Junior Academy
VIZ-PRO cork board		used	May-24	\$139.90	ECACE Grant	Laker Louie Junior Academy
VIZ-PRO cork board		used	May-24	\$139.90	ECACE Grant	Laker Louie Junior Academy
Toner Cartridges color	Laserjet Pro Color cartridges	used	May-24	\$138.99	ECACE Grant	Laker Louie Junior Academy
Overstock picnic tables	teal picnic tables with oak tops (should be Brett installed & pieces did not match up	Still in box rotating soon	September-22	\$131.26	ECACE Grant	playground Louie Lab
Melissa and Doug Animal Care Center	Vet center	Still in box packaging	September-22	\$ 130.99	ECACE Grant	upstairs of the lab
Wooden pretend veterinarian medical accessories	Vet clinic for dramatic play		September-22	\$ 129.99	ECACE Grant	upstairs of the lab
Hand Truck Cart	Dolly with wheels, black	Great condition	October-23	\$129.29	ECACE Grant	Laker Louie Lab
Redmon Fun and Fitness Exercise Happy Bike	stationary bike for preschoolers	Still in box needing assembly	January-23	\$127.99	ECACE / ICCB/ ISAC Grant	upstairs of the lab
Melissa and Doug wooden barista coffee shop	barista coffee shop set	Still in box - rotating out soon	September-22	\$ 119.99	ECACE Grant	Laker Louie Lab
Non wrinkle ball pit with 200 balls	teal, gray white balls in a pit	Pit opens funny	September-22	\$ 118.89	ECACE Grant	Upstairs lab
Light Grey and White Oak school desks	Light grey with white oak and distressed oak tops	Assembled by Rob Ulm in great condition	January-23	\$108.99	ECACE / ICCB/ ISAC Grant	Laker Louie Jr Academy
Light Grey and White Oak school desks	Light grey with white oak and distressed oak tops	Assembled by Rob Ulm in great condition	January-23	\$107.99	ECACE / ICCB/ ISAC Grant	Laker Louie Jr Academy

Light Grey and White Oak school desks	Light grey with white oak and distressed oak tops	Assembled by Rob Ulm in great condition still in box	January-23	\$106.99	ECACE / ICCB/ ISAC Grant	Laker Louie Jr Academy
Redmon Fun and Fitness for Kids Rower	Rowing device with oars	appears a part is missing	January-23	\$ 106.22	ECACE / ICCB/ ISAC Grant	upstairs of the lab
Light Grey and White Oak school desks	Light grey with white oak and distressed oak tops	Assembled by Rob Ulm in great condition	January-23	\$105.99	ECACE / ICCB/ ISAC Grant	Laker Louie Jr Academy
Light Grey and White Oak school desks	Light grey with white oak and distressed oak tops	Assembled by Rob Ulm in great condition	January-23	\$104.99	ECACE / ICCB/ ISAC Grant	Laker Louie Jr Academy
Kids sofa and ottoman in blue	Plush sofa with ottoman	pretty used	September-22	\$ 99.99	ECACE Grant	Louie Jr Lab
Ring Doorbell for backdoor	doorbell backdoor	a little weathered	February-23	\$ 99.99	ECACE Grant	lab
ECR4Kid Cube Chair	Light Gray UVProtection Plastic	Great condition	May-23	\$99.98	ECACE Grant	Laker Louie Lab
Fun and Fitness for Kids Air Walker	walker nordic track style for preschoolers	Still in box needing assembly	January-23	\$98.30	ECACE / ICCB/ ISAC Grant	upstairs of the lab
Costzon Kids Steel Table for Indoor/Outdoor Use, Preschool, (Mint Green, Table)	steel table mint green	works great	September-22	\$ 95.99	ECACE Grant	upstairs of lab
Excavator in turquoise please	turquoise excavator	Excellent quality		\$ 94.98	ECACE Grant	
Dumbbell set for children 6 pc set	ready for sand to be filled in dumbbells	slightly used		\$ 94.92	ECACE / ICCB/ ISAC Grant	Lake Land NE 114
Colorful Nestable Bucket Balance, Clear Double Bucket Balance Scale	balance scale perfect for STEM	Great condition	May-23	\$89.99	ECACE Grant	Laker Louie Lab
Little Tikes Cozy Ice Cream Truck, Cozy Coupe Ride On Car	Ice Cream truck	missing pieces Brett fixed it		\$ 89.00	ECACE Grant	upstairs of the lab
Little Tikes Picnic Table	Picnic table with umbrella	used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table	w/umbrella	used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table		used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table		used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table		used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table		used	June-24	\$87.46	ECACE Grant	Louie Playground
Little Tikes Picnic Table		used	June-24	\$87.46	ECACE Grant	Louie Playground
Baby Einstein Piano tuning table Magic Toys	Music table	pretty used	September-22	\$ 79.99	ECACE Grant	upstairs of the lab
Mohawk Home Playroom Kids ,Hopscotch Chalk Black (5' x 8')	hopscotch rug black chalkboard	Excellent	September-22	\$ 78.05	ECACE Grant	Upstairs of lab
ECE Café	Coffee Chats in person / virtual	Great condition		\$77.58	ECACE Grant	NE 114
CAT battery operated vehicle for kids	electronic vehicle	battery didn't hold charge	September-22	\$ 72.99	ECACE Grant	Gave to foreign exchange student

Costzon safety helmet digger scooper outdoor play	digger / scooper	Never used	September-22	\$ 69.99	ECACE Grant	upstairs of the lab
2 sets toddler size 4 and 5 Glitter Rain Boots	glitter boots	disposed	*	\$ 69.98	ECACE Grant	disposed - got trashed in rain
Rainbow rug	rug with a rainbow	Good quality		\$ 68.86	ECACE Grant	NE 114
Outdoor Chairs in 3 colors	3 color chair set	pretty used	September-22	\$ 65.69	ECACE Grant	playground
Ring Doorbell with camera	ring camera doorbell never worked	weathered due to being outside	February-23	\$ 64.99	ECACE Grant	Laker Louie needs reinstalled after stucco
Flexible Seating cushions	8 pcs floor cushions	used	June-24	\$63.99	ECACE Grant	Laker Louie Junior Academy
5x5 round Hopscotch	gray and white hopscotch rug	flimsy	September-22	\$ 63.74	ECACE Grant	NE 114
VIZ-PRO cork board	48X36 Inches cork board w/ silver frame	used	May-24	\$62.88	ECACE Grant	Laker Louie Junior Academy
VIZ-PRO cork board		used	May-24	\$62.88	ECACE Grant	Laker Louie Junior Academy
VIZ-PRO cork board		used	May-24	\$62.88	ECACE Grant	Laker Louie Junior Academy
Lakeshore SNAP-Dinos	Dinosaur snap pieces	used	May-24	\$62.51	ECACE Grant	Laker Louie Junior Academy
Vanity set for the dramatic play area	hair, makeup vanity	GIFTED as instructed by ICCB		\$ 61.19	ECACE Grant	gave to LLC student at ECE
The ultimate fort builder	connect pieces to make fort	disposed pieces missing	September-22	\$59.99	ECACE Grant	celebration disposed too many missing pieces
Lakeshore Snap-Bots	Robots that interlock and snap	used	May-24	\$59.85	ECACE Grant	Laker Louie Junior Academy
Play restaurant on wheels	Hamburger on wheels	good condition		\$ 58.99	ECACE Grant	upstairs of the lab
Little Tikes 2-in-1 Café Cart pretend cooking kitchen	scalloped cart on wheels	does not roll right	September-22	\$ 58.99	ECACE Grant	upstairs of the lab
Musical Chicken with Xylophone	music xylophone			\$ 58.00	ECACE Grant	upstairs of the lab
Light Grey and White Storage organizers for changing station	gray storage organizer	pretty used	August-22	\$ 57.63	ECACE Grant	Laker Louie Lab
Children MySize Deluxe Toy Box - Mint	toy box mint	top fell off not valuable	September-22	\$ 54.99	ECACE Grant	In NE 114
Bookshelf Cube Storage	Wire cube storage modular	Great condition	October-23	\$54.99	ECACE Grant	Laker Louie Lab
Step stool for bathroom for toddlers	stool used at Maranatha	pretty used		\$ 53.98	ECACE Grant	storage unit
Set of 24 unique scissors in a holder	spinning holder with design scissors	one missing pair of scissors	*	\$ 53.62	ECACE Grant	NE 114
Teal pack of 5 trays	trays for crafts	good condition		\$ 53.21	ECACE Grant	upstairs of the lab
Little Tikes 3 in one zone	athletics 3 in one sports	pretty used		\$ 52.23	ECACE Grant	Field House PED
Hoop and Soccer Combo and ring toss	combination hoop and net	Missing ball		\$ 49.99	ECACE Grant	FH for Laker days Dave Johnson is using
The Amazing Chef Cooking Set	Chef kit included apron, bowls, mixing cups, and recipe cards	Great condition	January-23	\$ 49.99	ECACE Grant	Laker Louie Jr library
Building blocks larger legos	large legos	pretty used	September-22	\$ 49.99	ECACE Grant	Laker Louie Lab
ECR4Kid Cube Chair	Blue UVProtect	Great condition	May-23	\$49.99	ECACE Grant	Laker Louie Lab
ECR4Kid Cube Chair	purple UV plastic chair	Great condition	May-23	\$49.99	ECACE Grant	Laker Louie Lab

White ABC rug	white A-Z rug with gray letters	not good quality		\$ 49.99	ECACE Grant	NE 114
ECR4Kid Cube Chair	Aqua		May-23	\$49.99		
ECR4Kid Cube Chair	lime green		May-23	\$49.99		
Learn 3 in 1 Camper	tent with grill	pretty used	September-22	\$ 47.99	ECACE Grant	upstairs of the lab
Plush Toddler Bag Animal	cow, deer, soft plush bags	good quality		\$45.00	ECACE Grant	NE 114 too small for our needs
Cartoon Small Mini Backpack		small in size				
Teal pack of 5 Letter size trays	trays for crafts	paint can't be removed		\$ 44.96	ECACE Grant	upstairs of the lab
John Deere Tractor Scooter	Tractor scooter	Great condition	September-22	\$ 44.94	ECACE Grant	
Black Wall Clock	School clock battery oper.	Great condition		\$43.95	ECACE Grant	Laker Louie Lab
Dress up for role play in dress up center	dress up clothes for play	Good condition	September-22	\$ 41.99	ECACE Grant	Laker Louie Lab
Cute Critters Puppets: spider, butterfly, lady bug	spring puppet set including bugs	Grea condition	January-23	\$ 39.99	ECACE Grant	Laker Louie Jr library
Dog with x-ray cards for vet center	transparent clipboard with cards	Pretty used	September-22	\$ 39.99	ECACE Grant	Laker Louie Lab
Turtle stepping stone (6)	colorful turtle shells to step on	not easy to step on	February-23	\$ 39.99	ECACE Grant	Laker Louie playground
Pop up Post Office	Pop up tent post office	Only used once	September-22	\$39.99	ECACE Grant	NE 114
Circus Sensory Kit	https://www.youngwildandfriedman.com/	Never been opened yet		\$39.99	ECACE Grant	upstairs of the lab
mint green reading canopy with string to open	hanging organza canopy	Needs to be laundered	September-22	\$ 39.99	ECACE Grant	Upstairs of lab
Get Ready for Kindergarten all around town	All around town game	still in packaging	September-22	\$ 39.95	ECACE Grant	upstairs Louie Lab
Preschool Curriculum 36 Weeks	curriculum for preschool	Still in packaging		\$ 39.00	ECACE Grant	Upstairs of the lab
Printer stand for small office	white printer stand	great condition	September-22	\$38.89	ECACE Grant	Office at Louie Jr
Melissa and Doug Astronaut role play outfit	Astronaut costume	Needs laundered	September-22	\$ 38.82	ECACE Grant	Laker Louie Lab
Cardstock packs	firm paper variety	Good	*	\$37.99	ECACE Grant	Laker Louie Lab
Construction paper packs	multi-color packs	Never used	*	\$36.99	ECACE Grant	Laker Louie Lab
Set of 8 Kids Activity Plastic Trays	Sensory Montessori Trays	Used	May-24	\$36.99	ECACE Grant	Laker Louie Junior Academy
Electric Hole Punch	20 sheet effortless punching	used	May-24	\$36.58	ECACE Grant	Laker Louie Junior Academy
Kind Ninja Mini Book Set		used	April-24	\$36.44	ECACE Grant	Laker Louie Jr.
Simgoing 144 pcs stones	Montessori stones manipulatives	used	May-24	\$35.99	ECACE Grant	Laker Louie Junior Academy
Melissa & Doug Baking Play Set		fair	May-23	\$35.00	ECACE Grant	upstairs of the lab
First Shaving Kit pretend play	plastic pretend shaving items for dramatic play	Still in box - rotating out soon	January-23	\$ 34.99	ECACE Grant	upstairs of the lab
10 Pack Dry Erase Board	Magnetic dry erase board	fair	*	\$34.99	ECACE Grant	Laker Louie Lab
Over in the Forest Come and Take a Peek		used	March-24	\$34.99	ECACE Grant	Laker Louie
Educational Insights microscope	STEM GeoSafari Jr Microscope	Great condition	May-24	\$34.49	ECACE Grant	Laker Louie Junior Academy
Set of 3 Insect Cookie Cutters		used	*	\$34.42	ECACE Grant	Laker Louie Lab

Octopus backpack in purple	purple octopus bag	great quality	February-24	\$ 33.99	ECACE Grant	Louie Jr Lab
Ice Cream Bag	ice cream in a cone bag	zipper sticks	September-22	\$ 33.99	ECACE Grant	Office at Louie Jr
Eastern Jungle Gym	Trapeze Bar Combo swing	used	May-24	\$32.99	ECACE Grant	Laker Louie Junior Academy
Mallard finger puppet	finger puppets mallards	pretty used		\$ 32.50	ECACE Grant	Laker Louie Lab
Washer dryer pretend set	basket of felt clothes / washer & dryer	Good condition	September-22	\$ 31.99	ECACE Grant	Laker Louie Lab
Trays of Orbeez	recalled	recalled not using	*	\$31.99	ECACE Grant	Laker Louie Lab
colored cardstock bulk 300 sheets	8.5x11" colored cardstock	used	May-24	\$31.99	ECACE Grant	Laker Louie Junior Academy
Yetonamr Wooden Puzzle	Montessori puzzles	used	May-24	\$31.99	ECACE Grant	Laker Louie Junior Academy
Melissa & Doug Taco set	Taco and Tortilla 43 piece set	used	May-24	\$31.99	ECACE Grant	Laker Louie Junior Academy
Manhattan Toy Put and Peek Birdhouse Soft Activity Toy	bird pops out of house	good condition needs laundered		\$ 31.97	ECACE Grant	Louie Jr lab
Melissa & Doug Food fun	Combine dinners blue	used	May-24	\$31.57	ECACE Grant	Laker Louie Junior Academy
Alphabet practice Cards	dry erase cards for A to Z practice	couple of them are bent, but overall good condition	January-23	\$ 29.99	ECACE Grant	in desks at Laker Louie Junior academy
Counting apples on trees	apples plastic trees needs supervision or put in storage due to small pieces			\$ 29.99		
Pencil Sharpener	Electric pencil sharpener	Great condition	January-23		ECACE Grant	Laker Louie Jr library
		Good condition	*	\$29.99	ECACE Grant	Laker Louie Lab
		Good condition		\$29.99	ECACE Grant	Laker Louie Lab
Kids Football Guys – Red & White/Navy & White						
Harry Bear Firefighters backpack for our trip to fire dept.	firefighter backpack in red	great quality		\$ 29.99	ECACE Grant	Louie Jr Lab
MINT 10 Drawer rolling cart not in rainbow	Drawer unit	doesn't roll		\$ 29.99	ECACE Grant	upstairs of the lab
Wooden salon beauty kit for kids	wood pieces for salon	Never been used yet	September-22	\$ 29.99	ECACE Grant	upstairs of the lab
Salon chair for dress up center	purple swivel salon chair	needs repaired		\$ 29.99	ECACE Grant	upstairs of the lab
Dinosaur with cage to carry 8 dinosaur figures	carry cage with 8 dinos	great condition		\$ 29.99	ECACE Grant	upstairs of the lab
Melissa & Doug diner	Restaurant Play set	used	May-24	\$29.99	ECACE Grant	Laker Louie Junior Academy
pretend coffee machine	Become a Barista coffee	Great condition	September-22	\$ 29.97	ECACE Grant	At Louie Lab
Kangaroo bag if able to personalize just put Laker Louie JR	customizable kangaroo bag	great quality		\$ 29.00	ECACE Grant	Louie Jr Lab
raccoon and rocketship backpack	Letter R backpack	Great condition	September-22	\$ 28.99	ECACE Grant	Louie Jr lab
Climbing Ninja Ladder	Warrior Obstacle Rope	used	May-24	\$28.99	ECACE Grant	Laker Louie Junior Academy
Bubble machine	bubble blower	used	May-24	\$28.99	ECACE Grant	Laker Louie Junior Academy
Counting using popcorn		a little scuffed		\$ 27.99	ECACE Grant	Laker Louie Jr Library

Amazon Basics Collapsible Storage Baskets in White	white collapsible fabric storage baskets	still nice		\$ 27.92		Laker Louie Jr library
First Learning Library Box set	Little books variety	Great condition	September-22	\$27.42	ECACE Grant	At Louie Jr lab
Little Helpers Cleaning Set	dust pan, broom duster	Great condition	September-22	\$ 26.99	ECACE Grant	Laker Louie Jr Kitchen area
143 Piece Play Food for Kids	Kitchen	fair	*	\$26.99	ECACE Grant	Laker Louie Lab
First Day of School Backdrop on chalkboard	School pictures or first day of school black backdrop with colorful flags	ripped in lower corner		\$ 26.99		Upstairs of the lab
BUBBLEBAY Climbing rope w/ swing	climbing rope swing	used	May-24	\$26.99	ECACE Grant	Louie Playground
IROO Balancing Stilts	4 pair balancing stilts	used	May-24	\$26.99	ECACE Grant	Louie playground
Llama, Llama Red Pajama	Anna Dewdney	Great condition		\$26.90	ECACE Grant	Laker Louie Lab
		used, but some are good	*	\$26.39	ECACE Grant	Upstairs of the lab
Wonderfoam Colors Foam Shapes						
Pretend gas station fill up Little Tikes	gray pretend gas pump	electronics didn't work		\$ 25.99	ECACE Grant	Louie Lab on playground
Pretend BBQ Grill for outdoor play	bbq grill on wheels	missing wheel	July-23	\$25.99	ECACE Grant	Upstairs of the lab
JOYIN wand refill bubble fluid concentrated	64 OZ refill bubble juice	used	May-24	\$25.99	ECACE Grant	Laker Louie Junior Academy
Counting cookies in the cookie jar	math skill building by counting plastic cookies in a jar	needing a duplicate - class fav	January-23	\$ 25.98	ECACE Grant	Laker Louie Jr Library
Colorful building blocks	STEM stacking blocks	great condition	May-24	\$25.96	ECACE Grant	Laker Louie Junior Academy
	Brown woven bear basket	good condition			ECACE Grant	At Louie library
Bear Basket		a little wear and tear		\$25.85		
Felt sandwich set Melissa and Doug	sandwich pieces felt	good condition	September-22	\$ 24.99	ECACE Grant	Laker Louie Lab
Cleaning Set for Housekeeping area	mop, dustpan, broom	Wants to pop out	*	\$ 24.99	ECACE Grant	NE 114 for our Montessori unit
5lbs Blue Sand	sand for crafts and fun	used	*	\$ 24.98	ECACE Grant	Laker Louie Lab
Magnetic Hooks	rust proof for hanging	used	*	\$24.79	ECACE Grant	Laker Louie Lab
wooden makeup toy hair styling for boys and girls	makeup & styling kit	Still in packaging	September-22	\$ 24.29	ECACE Grant	Upstairs of the lab
stuffed doctor dog	stuffed dog with vet suit	Great condition		\$ 24.19	ECACE Grant	NE 030 office
Daily Schedule with real life pictures	real life scenarios of day at school	good condition		\$23.99	ECACE Grant	Circle time at Louie Lab
Pie sorting	mini pies - needs put in storage very small pieces			\$ 23.99		Laker Louie Jr library
Grooming and vet kit for kids	Grooming pieces	Great condition	January-23		ECACE Grant	NE 030 Office
		still in packaging	May-23	\$ 23.99	ECACE Grant	
Melissa & doug food fun	combine dinners red	used	May-24	\$23.99	ECACE Grant	Laker Louie Junior Academy

Seek-A-Boo Matching Game	matching game	pretty used	September-22	\$ 23.95	ECACE Grant	Laker Louie Lab
Colorful wooden block set	colorful blocks	Great condition	September-22	\$23.79	ECACE Grant	blocks area Louie Lab
Melissa and Doug						
Mochi Squishy Toys	Fidget toys	used	*	\$22.99	ECACE Grant	Laker Louie Lab
Jumbo floor puzzle	48 piece construction vehicle puzzle	used	May-24	\$22.99	ECACE Grant	Laker Louie Junior Academy
MIKNEKE 81 wooden loose parts sensory	mandala rainbow stacker training parts set	used	May-24	\$22.99	ECACE Grant	Laker Louie Junior Academy
MIKNEKE 81 wooden loose parts sensory	27 Sensory training toys	used	May-24	\$22.99	ECACE Grant	Laker Louie Junior Academy
white cat basket	cat woven basket	Great condition	September-22	\$22.85	ECACE Grant	at louie lab
white bear basket	woven bear basket polar	good condition	September-22	\$22.85	ECACE Grant	Louie Jr Lab
Gray and White Locker storage	storage in gray metal locker	missing pieces	February-23	\$ 22.49	ECACE Grant	upstairs of the lab
Melissa & Doug Sushi	Sushi Pretend food set	used	May-24	\$22.49	ECACE Grant	Laker Louie Junior Academy
Baby Einstein Piano tuning table Magic Toys	smaller table with music	excellent condition	September-22	\$ 22.44	ECACE grant	NE 114
Melissa & Doug Cookie Playset	Pretend cookies and baking sheet	Great condition	May-24	\$22.39	ECACE Grant	Laker Louie Junior Academy
Penguin backpack	Penguin backpack	Great condition	September-22	\$ 21.99	ECACE Grant	NE 114
Melissa & Doug Pizza food set	Pizza Play food with cutter	great condition	May-24	\$21.99	ECACE Grant	Laker Louie Junior Academy
Melissa & Doug Grill BBQ	20 pcs wooden play Grill food	used	May-24	\$21.99	ECACE Grant	Laker Louie Junior Academy
Wooden play food sets	Montessori kitchen food set	used	May-24	\$21.99	ECACE Grant	Laker Louie Junior Academy
Dalmatian puppet	fluffy dalmatian dog for 101 days of school	great condition	January-23	\$ 21.98	ECACE Grant	Laker Louie Jr library
Melissa & Doug Food Groups 21 pieces	21 wooden pieces pretend food	used	May-24	\$21.95	ECACE Grant	Laker Louie Junior Academy
Geometric Solid Blocks	Assorted colors of blocks	fair	February-24	\$21.54	ECACE Grant	Laker Louie Lab
Taco fill and spill Melissa & Doug	felt taco pieces	needs laundered	September-22	\$ 21.49	ECACE Grant	Laker Louie Lab
Cordless Hot Glue Gun		fair		\$20.99	ECACE Grant	Laker Louie Lab
4 foot pencil greeter	pencil welcom sign	would not unfold right		\$ 20.99	ECACE Grant	Upstairs of the lab
36-Pack Alkaline Batteries, 1.5 Volt		disposed	*	\$20.95	ECACE Grant	Laker Louie Lab
Acorn Soup Game	learning game		September-22	\$ 20.95	ECACE Grant	NE 030 Office
Silly Science Sorting Set	Fine Motor Learning Resources 55 pcs	used	May-24	\$20.79	ECACE Grant	Laker Louie Junior Academy
red and white kettle for the kitchen	wooden polka dot kettle	pretty used	September-22	\$ 20.00	ECACE Grant	Laker Louie Lab
CherryNow Cute Bear Round Basket - Cotton Rope Baskets in Living Room Woven Basket Grey	woven bear basket	Great condition	September-22	\$19.99		At Louie Lab
Sequencing Burger stack learning toy	Stack the burger items to work on sequencing	Great condition	January-23	\$ 19.99	ECACE Grant	Laker Louie Jr library
Wooden toy mixer set with flour, sugar, eggs, etc	montessori wood kitchen tools	Great condition	September-22	\$ 19.99	ECACE Grant	Laker Louie Lab

Construction paper packs	multi packs	fair	*	\$19.99	ECACE Grant	Laker Louie Lab
	saying goodnight	new great condition	February-24	\$19.99	ECACE Grant	Laker Louie Lab
Goodnight Moon		new, great condition		\$19.99	ECACE Grant	Laker Louie Lab
Whose Hands are These		fair	*	\$19.99	ECACE Grant	Laker Louie Lab
TRACERBOT toy		used	*	\$19.99	ECACE Grant	Laker Louie Lab
Set of 24 Sports stress Balls	Party Favors	zipper sticks		\$ 19.99	ECACE Grant	Laker Louie Lab
Narwal backpack	backpack narwal				ECACE Grant	Louie Jr Lab
OPOUNT Social/emotional game	Social Emotional faces Games	28 facial ex used	May-24	\$19.99	ECACE Grant	Laker Louie Junior Academy
Color Mix Paddles	Montessori color mix Games	used	May-24	\$19.99	ECACE Grant	Laker Louie Junior Academy
Montessori peg boards	Pegboards			\$19.97	ECACE Grant	Laker Louie Lab
		New Great condition		\$19.95	ECACE Grant	Laker Louie Lab
Happy Easter Mouse!		Used	May-24	\$19.94	ECACE Grant	Laker Louie Junior Academy
Magically hot glue sticks	Hot melt glue sticks	Great condition		\$19.91	ECACE Grant	Laker Louie Lab
Action Little Figurines Playset	Dollhouse					
SUNYIK assorted pieces	assorted quartz stone crushed	used	May-24	\$19.49	ECACE Grant	Laker Louie Junior Academy
SUNKIK assorted crushed crystal quartz and stones	1 pound of assorted quartz	used	May-24	\$19.49	ECACE Grant	Laker Louie Jr
Childcraft construction paper	yellow 500 sheets	used	May-24	\$19.02	ECACE Grant	Laker Louie Junior Academy
	superhero book by Deb Pilutti	Great condition		\$18.99	ECACE Grant	Laker Louie Lab
10 Rules of a Superhero		New Great Condition		\$18.99	ECACE Grant	Laker Louie Lab
Cock-A-Doodle Doo		New Great condition		\$18.99	ECACE Grant	Laker Louie Lab
Compost Stew A to Z		Great condition		\$18.99	ECACE Grant	Laker Louie Lab
	Book about fire safety			\$18.99	ECACE Grant	Laker Louie Lab
Firefighters A to Z		Great condition		\$18.99	ECACE Grant	Laker Louie Lab
	Book about traffic rules			\$18.99	ECACE Grant	Laker Louie Lab
Go!Go!Go! Stop!		New Great condition		\$18.99	ECACE Grant	Laker Louie Lab
How Many Jelly Beans		New Great condition		\$18.99	ECACE Grant	Laker Louie Lab
	book about truck by Savage	used	May-24	\$18.99	ECACE Grant	Laker Louie Junior Academy
Supertruck		Great condition	*	\$18.39	ECACE Grant	Laker Louie Lab
Lenwen pom pom balls	128 pcs poms with tweezers	Good condition	September-22	\$ 18.19	ECACE Grant	NE 030 office
Net Sandbags Set of 4	Anchors -all sports Nets					
Dentist Kit with toys for pretend play	dentist tools for dramatic play					
	Circle time questions	good condition	September-22		ECACE Grant	At Louie Lab
Really Good Stuff Morning Meeting Questions		a little wear and tear		\$17.99		
		new great condition	February-24	\$17.99	ECACE Grant	Laker Louie Lab
We All Sing with the Same Voice		New Great condition		\$17.99	ECACE Grant	Laker Louie Office
The Gingerbread Cowboy		New Great condition		\$17.99	ECACE Grant	Laker Louie Office
	book about gingerbread			\$17.99	ECACE Grant	Laker Louie Office
Gingerbread Baby		Great condition	September-22	\$ 17.99	ECACE Grant	NE 114
38 Piece set pretend child doctor kit and dentist kit	doctor and dentist kit with animal					

Dinosaur projection in neon colors	neon colors with dinos on wall	Never used yet	September-22	\$ 17.99	ECACE Grant	NE 114
QUOKKA Giant Puzzles	Floor puzzles Ocean	used	May-24	\$17.99	ECACE Grant	Laker Louie Junior Academy
QUOKKA Giant Puzzles	Africa wooden puzzles	used	May-24	\$17.99	ECACE Grant	Laker Louie Junior Academy
Lyellfe 6 pack stainless steel food trays	metal food tray plates	used	May-24	\$17.99	ECACE Grant	Laker Louie Junior Academy
Foam Cubes w/Clear Pocket	Primary colors of learning cubes	fair	*	\$17.97	ECACE Grant	Laker Louie Lab
Play-Doh Drill Dentist/Cavity	Color Compound	fair	*	\$17.95	ECACE Grant	Laker Louie Lab
I Love my Papa Pirate	Book and CD about papas	New good condition	July-23	\$17.95	ECACE Grant	Laker Louie Lab
Learning Resources Helping Hands sensory scoops	4 piece sensory scoop pack	used	May-24	\$17.63	ECACE Grant	Laker Louie Junior Academy
Commotion in the Ocean		New Great condition		\$17.53	ECACE Grant	Laker Louie Lab
Apple Pie 4th of July		New Great condition		\$17.48	ECACE Grant	Laker Louie Lab
Who's Feeling What?	49 pcs Learning Resources games	used	May-24	\$17.00	ECACE Grant	Laker Louie Junior Academy
Doctor, Nurse Surgeon costume for dress up	Nurse doctors dress up	Good condition velcro doesn't work	September-22		ECACE Grant	Laker Louie Lab
Freight Train	A Caldecott Honor Award - Crews, Donald	new great condition	May-23	\$16.99	ECACE Grant	Laker Louie Lab
Lola at the Library	Anna McQuinn	New Great condition		\$16.99	ECACE Grant	Laker Louie Lab
Oliver	book by Judith Rossell	New Great condition	February-24	\$16.99	ECACE Grant	Laker Louie Lab
Melissa & Doug Wooden Vehicles and Traffic Signs With 6 Cars		excellent condition	May-23	\$16.99	ECACE Grant	Laker Louie Lab
10-Pack Outdoor Mini Flashlights Set		good condition		\$16.99	ECACE Grant	Laker Louie Lab
Busy Bee Finger Puppets		new great condition		\$16.99	ECACE Grant	Laker Louie Lab
Elephant backpack	Fluffy backpack	too small	September-22	\$ 16.99	ECACE Grant	NE 114
Jungle centerpieces	centerpiece for jungle unit	still in packaging	September	\$ 16.99	ECACE Grant	NE 114
Pumpkin, Pumpkin	about pumpkins	Great condition		\$16.99	ECACE Grant	Upstairs of the lab
Who Will Carve the Turkey This Thanksgiving?		New, great condition	May-23	\$16.99	ECACE Grant	Upstairs of the lab
Chuckle and Roar Spaceship puzzle	50 pc floor puzzle	used	May-24	\$16.98	ECACE Grant	Laker Louie Junior Academy
Super Red Riding Hood	Davila book about a classic	Great condition		\$16.95	ECACE Grant	Upstairs of the lab
Night Animals	book about nocturnal animals	New Great condition		\$16.73	ECACE Grant	Laker Louie Lab
Volcanoes	National Geographic series	New great condition	February-24	\$15.99	ECACE Grant	Laker Louie Lab
26 Pieces Superhero Mini Action Figures Sets		used cupcake toppers	*	\$15.99	ECACE Grant	Laker Louie Lab
SANNIX 12 pack jigsaw puzzles	wooden animals jigsaw puzzles	used	May-24	\$15.99	ECACE Grant	Laker Louie Junior Academy
TOMYOU 200 pcs blocks	building blocks and disc sets interlocking	used	May-24	\$15.99	ECACE Grant	Laker Louie Junior Academy

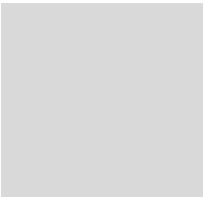
CHIYR Block games	Montessori Building cubes	used	May-24	\$15.99	ECACE Grant	Laker Louie Junior Academy
		New Great condition		\$15.95	ECACE Grant	Laker Louie Lab
Stella Princess of the Sky		used	*	\$15.95	ECACE Grant	Laker Louie Lab
BORAX	Booster in a box	used				
Sensory Mats	plastic mats with patterns	very soiled	September-22	\$ 15.95	ECACE Grant	Upstairs Louie Lab
	book about anti-bullying	Great condition		\$15.89	ECACE Grant	Laker Louie Lab
Bye-Bye Bullybug						
Apple with worm puppet	worm coming out of apple	pretty used	*	\$ 15.75	ECACE Grant	Laker Louie Lab
	book by William Steig	Great condition		\$15.59	ECACE Grant	Laker Louie Lab
Pete's a Pizza						
	Audrey Wood Book	great condition		\$15.19	ECACE Grant	Laker Louie Lab
Napping House						
		New Great condition	May-23	\$15.18	ECACE Grant	Laker Louie Lab
If You Give a Pig a Party		Great condition		\$15.15	ECACE Grant	Laker Louie Lab
	Book about firefighters/police					
People who help us						
	Paul Schmid book	great condition		\$15.11	ECACE Grant	Laker Louie Lab
Perfectly Percy						
		New Great condition	February-24	\$15.04	ECACE Grant	Laker Louie Lab
Touch the Earth		used	*	\$14.99	ECACE Grant	Laker Louie Lab
Grass squares	grass turf patches	used		\$14.99	ECACE Grant	Laker Louie Lab
Melissa & Doug My Own Wooden Mailbox Activity Set		used		\$14.99	ECACE Grant	Laker Louie Lab
owl erasers for party favors		fair	*	\$14.99	ECACE Grant	Laker Louie Lab
	stick on labels for tubs	disposed after	*		ECACE Grant	Upstairs of lab
Organization labels		tubs labeled		\$ 14.99		
The Learning Journey	Extra large Emergency Rescue puzzles	used	May-24	\$14.99	ECACE Grant	Laker Louie Junior Academy
Jumbo Floor Puzzles						
Skylety 8 piece beach set	Beach toys: shovel, rake, sifter	used	May-24	\$14.99	ECACE Grant	Laker Louie Junior Academy
Montessori Peg Shape	Shape sorter wooden puzzles	Great condition	May-24	\$14.99	ECACE Grant	Laker Louie Junior Academy
Cupcake sorting	Sort by shape into pan with rubber cupcakes	Great condition	January-23	\$ 14.97	ECACE Grant	Laker Louie Jr library
	Song book	New Great condition	February-24	\$14.95	ECACE Grant	Laker Louie Lab
I Want an Ostrich		new great condition		\$14.95	ECACE Grant	Laker Louie Lab
I Want to be a Vet		New Great Condition		\$14.90	ECACE Grant	Laker Louie Lab
BEES	National Geographic series					
	Eric Carle book	New Great condition	February-24	\$14.89	ECACE Grant	Laker Louie Lab
Very Quiet Cricket		used	May-24	\$14.89	ECACE Grant	Laker Louie Junior Academy
All about me feelings set	54 pieces social emotional games	New Great Condition	February-24	\$14.79	ECACE Grant	Laker Louie Lab
Good Thing You're Not an Octopus		used	May-24	\$14.68	ECACE Grant	Laker Louie Junior Academy
Porcupine stress balls	Spiky hedge balls multicolor	New Great condition		\$14.49	ECACE Grant	Laker Louie Lab
The Little Pea	Book	New Great Condition		\$14.42	ECACE Grant	Laker Louie Lab
Hoot Owl Master of Disguise		New good condition		\$14.20	ECACE Grant	Laker Louie Lab
	book about ninjas					
Nighttime Ninja		New Great condition	February-24	\$14.18	ECACE Grant	Laker Louie Lab
Story of St Patrick's Day						

Childcraft construction paper	Blue 500 sheets	used	May-24	\$14.02	ECACE Grant	Laker Louie Junior Academy
How to Catch a star	book about wishing by Oliver Jeffers	New good condition		\$13.99	ECACE Grant	Laker Louie Lab
Fire Truck Vehicles Sets,6 Pa	emergency rescue vehicles	great condition		\$13.99	ECACE Grant	Laker Louie Lab
Talking turtle walker toy	talking turtle walker	excellent quality		\$ 13.99	ECACE Grant	upstairs of lab
Playdoh modeling compound	4 ounce cans pastel colors	used	May-24	\$13.99	ECACE Grant	Laker Louie Junior Academy
27-Piece Primary Colored Cookware Set	KidKraft plastic utensils	used, fair	*	\$13.95	ECACE Grant	Laker Louie Lab
SEA OTTERS	National Geographic series	New Great Condition		\$13.90	ECACE Grant	Laker Louie Lab
Zoomer	Ned Young book about zooming	new great condition	May-23	\$13.52	ECACE Grant	Laker Louie office
Gator grabber tweezers		fair	*	\$13.31	ECACE Grant	Laker Louie Lab
Zero	book about the number 0	New great condition	May-23	\$13.29	ECACE Grant	Laker Louie office
Melissa & Doug Groceries	Play food cartons 8 pcs	Used	May-24	\$13.29	ECACE Grant	Laker Louie Junior Academy
Chicka Chicka 123	classic by Bill Martin Jr	New Great condition		\$13.19	ECACE Grant	Upstairs of lab
Diverse baby doll	doll of different nationality	great condition			ECACE Grant	Louie Jr Lab
		small chip at top		\$ 13.07		
Me and My Place in Space		New Great condition		\$12.99	ECACE Grant	Laker Louie lab
mint green dentist and medical toy kit for kids	Kit with multiple pieces	Great condition	September-22	\$ 12.99	ECACE Grant	NE 030 office
Brain Breaks on a stick Fun Express Active learning	Question starters	Great condition		\$12.97		Louie Jr Lab
40 Rolls Washi Tape	variety pack of washi tape	fair	*	\$12.89	ECACE Grant	Laker Louie Lab
Cupcake	book about birthdays	New Great Condition		\$12.69	ECACE Grant	Laker Louie Lab
When I Grow Up	Al Yankovic book	good condition		\$12.63	ECACE Grant	Laker Louie Lab
Go Away, BigGreenMonster	monster book by Ed Emberley	New, Great condition		\$12.49	ECACE Grant	Laker Louie Lab
32 Pieces Sport Erasers	party favors of all sports balls erasers	used	*	\$12.49	ECACE Grant	Laker Louie Lab
Not Quite Narwhal	Jessie Sima book about narwhals	New Great condition		\$12.37	ECACE Grant	In Narwhal bag lab office
Mousetronaut	Based on a true story	New Great condition		\$12.29	ECACE Grant	Laker Louie Lab
Pinkalicious	Victoria Kann book	Great condition		\$12.14	ECACE Grant	Laker Louie Lab
Dear Zoo		new great condition	May-23	\$11.99	ECACE Grant	Laker louie lab
Jump!	book about jumping	good condition		\$11.99	ECACE Grant	Laker Louie Lab
Let it Fall	Book	Good condition		\$11.99	ECACE Grant	Laker Louie Lab

Punch out letters muted boho colors	punched out letters neutral	disposed after used	*	\$ 11.99	ECACE Grant	Used in Northeast
	Book about responsibility	New great condition	February-24	\$11.95	ECACE Grant	Laker Louie Lab
That Rule Doesn't Apply to Me		too small	September-22	\$ 11.95	ECACE Grant	NE 114
Hare Bear Giraffe backpack	Fuzzy backpack Giraffe	New Great condition		\$11.83	ECACE Grant	Laker Louie Lab
Pete the Cat and the Missing Cupcakes		new great condition	February-24	\$11.72	ECACE Grant	Laker Louie Lab
How Do Dinosaurs Say I Love You	Anne Rockwell book	Great condition, new		\$11.69	ECACE Grant	Laker Louie Lab
Career Day!		Great condition	May-23	\$11.69	ECACE Grant	Laker Louie Lab
Old Lady Who Swallowed a Pie		New Great condition		\$11.59	ECACE Grant	Laker Louie Lab
Leaf Man	Lois Ehlert book	New Great Condition		\$11.48	ECACE Grant	Laker Louie Lab
Way Down Deep in the Deep Blue Sea		new great condition		\$10.99	ECACE grant	Laker Louie Lab
I want to be an Astronaut		used	*	\$10.99	ECACE Grant	Laker Louie lab
Mixed Color Assort Sizes Buttons		still in packaging		\$ 10.99	ECACE Grant	NE 030 Office
in mint green playing game and kit	dentist role play tools	used	May-24	\$10.99	ECACE Grant	Laker Louie Junior Academy
LAZGOL permanent markers	32 pack black markers	New great condition	February-24	\$10.61	ECACE Grant	Laker Louie Lab
But It's Not My Fault	Responsible Me series	New Great condition		\$10.49	ECACE Grant	Laker Louie Lab
Grouchy Ladybug	Eric Carle	New Great condition		\$10.49	ECACE Grant	Laker Louie Lab
Owl Moon	book about owls by Jane Yolen	New Great condition		\$10.49	ECACE Grant	Laker Louie Office
The Gingerbread Girl		new great condition		\$10.34	ECACE Grant	Laker Louie Lab
Earth Day Everyday		good condition	*	\$10.33	ECACE Grant	Laker Louie Lab
Jack-O-Lantern Treat Buckets	halloween buckets	Good condition		\$9.99	ECACE Grant	Laker Louie Lab
Scaredy-Cat, Splat!	Rob Scotton book	New Great condition		\$9.99	ECACE Grant	Laker Louie Lab
The Birthday Book		New Great condition		\$9.99	ECACE Grant	Laker Louie Lab
What Does it Mean to be American		used	*	\$9.99	ECACE Grant	Laker Louie Lab
Brass fasteners		fair	*	\$9.99	ECACE Grant	Laker Louie Lab
Chalk Sidewalk Non-Toxic, Washable	Welcome poster	Great condition	*	\$ 9.99	ECACE Grant	Upstairs of lab
Greetings poster		used	May-24	\$9.99	ECACE Grant	Laker Louie Junior Academy
Faburo Wooden Montessori Puzzles	Sea animal puzzles	new great condition		\$9.95	ECACE Grant	Laker Louie Lab
I Just Don't Like the Sound of No!						

Lying Up a Storm	telling the truth book by Julia Cook	new great condition	February-24	\$9.89	ECACE Grant	Laker Louie Lab
		need to dispose		\$9.89	ECACE Grant	Upstairs of lab
Glad Monster, Sad Monster		used	May-24	\$9.88	ECACE Grant	Laker Louie Junior Academy
Mini Loop Scissors	right and lefty easy open handles by bob Barner	new great condition		\$9.76	ECACE Grant	Laker Louie Lab
Bugs, Bugs, Bugs		New Great condition		\$9.39	ECACE Grant	Laker Louie Lab
The Easter Bunny Assistant		New Great condition	May-23	\$9.15	ECACE Grant	Laker Louie Lab
Stomp, Dino, Stomp	Margaret Mayo	sides are splitting	*	\$ 9.09	ECACE Grant	Louie Jr library
Crayon design tote	Julie Cook book about interrupting	New great condition	February-24	\$8.99	ECACE Grant	Laker Louie Lab
My Mouth is a Volcano	book about fire safety	Great condition		\$8.99	ECACE Grant	Laker Louie Lab
No Dragons for Tea	transportation book	New Great condition		\$8.95	ECACE Grant	Laker Louie Lab
Whose Vehicle is This?		new great condition		\$8.88	ECACE Grant	Laker Louie Lab
St Pats Lucky Coins		New great condition	February-24	\$8.50	ECACE Grant	Laker Louie Lab
I Just Want to Do it My Way!	boundaries book	New great condition	February-24	\$8.49	ECACE Grant	Laker Louie Lab
Personal Space Camp		New Great condition		\$8.45	ECACE Grant	Laker Louie Lab
America the Beautiful	Dahl's book about football	Good condition		\$7.99	ECACE Grant	Laker Louie Lab
Goodnight Football	David McPhail	New Great condition		\$7.99	ECACE Grant	Laker Louie Lab
Lost!	Science book	Good condition		\$7.97	ECACE Grant	Laker Louie Lab
Colorful Leaves	Herzog's book about baseball	Great condition		\$7.95	ECACE Grant	Laker Louie Lab
H is for Homerun	Herzog's book about basketball	good condition		\$7.95	ECACE Grant	Laker Louie Lab
Little Basketball		New Great condition		\$7.72	ECACE Grant	Laker Louie Lab
Three Little Fish and Big Bad Shark	book about Jack and Jill	new great condition		\$7.55	ECACE Grant	Laker Louie Lab
Jack and Jill		good condition		\$7.49	ECACE Grant	Laker Louie Lab
Clothesline Clues to Jobs People Do		fair	*	\$7.48	ECACE Grant	Laker Louie Lab
Glitter Christmas Snowflake silver ornament 36 pieces		used	*	\$7.32	ECACE Grant	Laker Louie lab
All Purpose Mini Glue Sticks	book about peanut butter	new great condition		\$7.29	ECACE Grant	Laker Louie Lab
PB & Jelly		New Great condition		\$6.99	ECACE Grant	Laker Louie Lab
Story of Valentines Day		used	*	\$6.99	ECACE Grant	Laker Louie Lab
Multicolor Crushed Rock Plastic Gems Jewels		fair	*	\$6.99	ECACE Grant	Laker Louie Lab
Stretch Strap,High Elastic Cord		used	*	\$6.99	ECACE Grant	Laker Louie Lab
Drinking Straws, Hawaiian						

Pumpkin cookie cutter set	5 different sizes	fair	*	\$6.99	ECACE Grant	Laker Louie Lab
Zeeoddler Solar System Puzzle	Puzzle learning activities	used	May-24	\$6.99	ECACE Grant	Laker Louie Junior Academy
Mr. PenBolts,Nuts,Washer Assort Kit		fair	*	\$6.85	ECACE Grant	Laker Louie Lab
There was an Old Lady who..	Swallowed some Leaves	New Great condition		\$6.28	ECACE Grant	Laker Louie Lab
There was an Old Lady who....	Swallowed some shamrocks	New Great condition		\$6.28	ECACE Grant	Laker Louie Lab



The Story of Thanksgiving	Thanksgiving story	slightly used		\$6.28	ECACE Grant	storage unit
How to Catch the Easter Bunny		New Great condition		\$6.20	ECACE Grant	Laker Louie Lab
A Bad Case of the Tattle Tongue		new great condition	February-24	\$6.19	ECACE Grant	Laker Louie Lab
The Nose Book	Al Perkins book about noses	slightly used		\$5.99	ECACE Grant	Laker Louie Lab
	nocturnal animal book	New Great condition		\$5.99	ECACE Grant	Laker Louie Lab
Where are the Night Animal		used	*	\$5.99	ECACE Grant	Laker Louie Lab
Fishing wire	clear fishing wire	used	*	\$5.98	ECACE Grant	Laker Louie Lab
Bamboo Skewers	skewers for fruit	New Great Condition		\$5.90	ECACE Grant	Laker Louie Lab
Old Lady Who Swallowed a Clover		Good condition		\$5.76	ECACE Grant	Laker Louie Lab
SHAKE MY SILLIES OUT	Songs to Read					
Old Lady Who Swallowed a Rose!		new great condition		\$5.62	ECACE Grant	Laker Louie Lab
Crayon design magazine	cardboard holder w/ crayons	sides are splitting	*	\$ 5.59	ECACE Grant	Louie Jr Library
There Was an Old Lady Who Swallowed a Bell!		fair	May-23	\$5.34	ECACE Grant	Laker Louie Lab
Old Lady who Swallowed some Snow		new great condition	February-24	\$5.34	ECACE Grant	Laker Louie Lab
There was a Cold Lady Who Swallowed some Snow		New Great condition		\$5.34	ECACE Grant	Laker louie lab
Fake Ants	plastic ants	fair		\$4.99	ECACE Grant	Laker Louie Lab
How the Zebra Got Its Stripes		new great condition		\$4.99	ECACE Grant	Laker Louie office
I Want to be a Zookeeper		new great condition		\$3.99	ECACE Grant	Laker Louie Lab
The Littlest Pilgrim	book about a pilgrim	used		\$3.99	ECACE Grant	storage unit
Feelings Poster	poster with emotions	bent	*	\$ 1.39	ECACE Grant	storage unit
Hundreds Chart Poster	black chalkboard 100 chart	needs laminated	*	\$ 1.39	ECACE Grant	Upstairs of lab
Sensory Tubes	tubes of confetti	pretty used			ECACE Grant	Laker Louie calming down station
Gobs of Jobs Task Chart	colorful task cards	pretty used	*		ECACE Grant	Laker Louie Jr
Janod Wooden Pasta Kids Playset	felt pasta pieces with bowl	pretty used			ECACE Grant	Laker Louie Jr Lab
Tiny Land Toaster with bread and eggs	felt toast and eggs	pretty used			ECACE Grant	Laker Louie lab
Packing Peanuts	pink Popcorn 100% Recycled Material	Good condition	*		ECACE Grant	Laker Louie Lab
Birthday Favors Summer Beach Pool		fair			ECACE Grant	Laker Louie Lab
Rainbow Balloon Latex Birthday		fair			ECACE Grant	Laker Louie Lab
Exterior Lighting	black cylindrical lighting	weathered due to being outside			ECACE Grant	Laker Louie needs reinstalled after stucco
Exterior Lighting 2 pack	black exterior lighting	weathered due to being outside			ECACE Grant	Laker Louie needs reinstalled after stucco
Green Bulk Sand (5Lb)	green sand in bulk	used	*			
Daniel Goes To The Carnival		New great condition				
				\$76,178.11		

Definitions and Instructions:

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year, this would also include toys, books, etc.

Depreciation if any will be calculated by the accounting office.

Use and condition should portray active use (yes/no) and indicate the condition of the equipment using "new," "good," "fair," "poor," or "scrap."

Source(s) of funds may include grant funds, college funds

Location would be brief

description like

Building/Floor/Room# or if

ownership/title of the

equipment has been

transferred, please name

the current entity

possessing the equipment.

Another location could be

"disposed."

Method of disposal could include sold (include price), donated, scrapped, recycled, landfilled or incinerated.



MEMO

TO: Ike Nwosu, Vice President for Academic Services
FROM: Tessa Wiles, Director of Dual Credit and Honors Experience
CC: Emily Ramage, Dean of Academic Operations
DATE: August 26, 2025
RE: Welding Competition Tuition and Fee Waiver

Lake Land College will be hosting a District Welding Competition on campus on March 26, 2026. The competition will feature the top three students from both credit and non-credit welding programs from the high schools, who will be tested on their welding abilities. The judging panel will consist of local employers, thereby strengthening community and industry engagement.

To encourage participation and recognize outstanding performance, the top students will receive specialized welding equipment (helmets, jackets, toolbox, etc.), and all participants will be awarded a competition t-shirt. In addition, we would like to recognize the top senior student by awarding a \$500 tuition and fee waiver to Lake Land College. This initiative supports student retention, promotes the welding program, and strengthens partnerships with local employers.

Recommended Motion:

Approve the allocation of a \$500 tuition and fee waiver from Lake Land College for the top senior winner of the District Welding Competition, to be held on March 26, 2026, on the Lake Land College campus.

LAKE LAND COLLEGE

FOUNDATION

MEMO

TO: Lake Land College Board of Trustees

FROM: Christi Donsbach, Executive Director for College Advancement

CC: Dr. Josh Bullock, President

DATE: October 30, 2025

RE: Updates to Named Spaces Planner

Following a comprehensive review of previously designated named spaces, several updates to the current Named Spaces Planner are being requested. The proposed revisions outlined below reflect these findings and aim to ensure the document remains accurate, up to date, and aligned with current campus naming opportunities and designations.

Below are the requested updates for the current document. Thank you for your consideration and review of this request.

Location	Donation	Status
Northwest Building	\$1,000,000	Update
Northeast Building	\$1,000,000	Update
Workforce Development Center	\$1,000,000	Update
Vo-Tech Building	\$1,000,000	Update
Ag Tech (John Deere)	\$1,000,000	Update

Recommended motion:

Approve the acceptance of the updated Named Spaces Planner as presented.

NAMED SPACES PLANNER



Lake Land College Naming Opportunities

Location	Donation	Available	Remaining	Investment	Type / Notes
Effingham Technology Center	\$5,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Field House	\$2,500,000	1	1	\$1,500.00	Large Plaque w/ Portrait
West Building	\$2,500,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Northwest Building	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Northeast Building	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Workforce Development Center	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Vo-Tech	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Ag Tech (John Deere)	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Foundation and Alumni Center	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Board and Administration Center	\$1,000,000	1	1	\$1,500.00	Large Plaque w/ Portrait
Baseball Field	\$500,000	1	1	\$750.00	Large Plaque
Softball Field	\$500,000	1	1	\$750.00	Large Plaque
Theatre	\$500,000	1	1	\$750.00	Large Plaque
Basketball Court	\$500,000	1	1	\$750.00	Large Plaque
Athletic Practice Facility	\$350,000	1	0	\$750.00	Large Plaque
Board Room	\$350,000	1	1	\$550.00	Large Plaque
Foundation Event Room	\$350,000	1	1	\$550.00	Large Plaque
Dental Hygiene Lab	\$250,000	1	0	\$750.00	Large Plaque
Nursing Lab	\$250,000	2	1	\$750.00	Large Plaque
Fitness Center	\$250,000	1	1	\$750.00	Large Plaque
Cosmotology	\$250,000	1	1	\$750.00	Large Plaque
Center for Business & Industry Lab	\$250,000	1	1	\$750.00	Large Plaque
Student Success (Testing & Tutoring) Center	\$250,000	1	1	\$750.00	Large Plaque
ETC Nursing Simulation Lab	\$250,000	1	0	\$750.00	Large Plaque
ETC Makers Space Lab	\$250,000	1	1	\$750.00	Large Plaque
ETC Agriculture Classroom (CORE)	\$200,000	1	1	\$500.00	Medium Plaque
ETC Healthcare Classroom (CORE)	\$200,000	1	1	\$500.00	Medium Plaque
ETC Manufacturing Classroom (CORE)	\$200,000	1	1	\$500.00	Medium Plaque
ETC Transportation Classroom (CORE)	\$200,000	1	1	\$500.00	Medium Plaque
ETC Technology Classroom (CORE)	\$200,000	1	1	\$500.00	Medium Plaque
ETC Virtual Reality Lab	\$150,000	1	1	\$750.00	Medium Plaque
ETC Augmented Reality Lab	\$150,000	1	1	\$750.00	Medium Plaque
Innovation Lab	\$200,000	2	1	\$400.00	Medium Plaque
Civil Engineering Lab	\$200,000	1	1	\$400.00	Medium Plaque
CAD/CAM Lab	\$200,000	1	1	\$400.00	Medium Plaque
CIM/Robotics Lab	\$200,000	1	1	\$400.00	Medium Plaque
Electronics Lab	\$200,000	1	1	\$400.00	Medium Plaque
Ag Pro Tech Lab	\$200,000	1	1	\$400.00	Medium Plaque
Radio/TV Lab/WLKL/Studio	\$200,000	1	1	\$400.00	Medium Plaque
Automotive Lab	\$200,000	1	1	\$400.00	Medium Plaque
Welding Lab	\$200,000	1	1	\$400.00	Medium Plaque
Science Lab	\$200,000	5	1	\$400.00	Medium Plaque
Massage Therapy Lab	\$200,000	1	1	\$400.00	Medium Plaque
Campus Pond(s)	\$200,000	2	2	\$400.00	Medium Plaque
Tutoring Center	\$150,000	1	1	\$400.00	Medium Plaque
President's Office Suite	\$100,000	1	1	\$350.00	Medium Plaque
Art Studio	\$50,000	2	2	\$350.00	Small Plaque
PLC Lab	\$50,000	1	0	\$350.00	Small Plaque
Greenhouse	\$50,000	2	2	\$350.00	Small Plaque
Locker Rooms/Training Rooms	\$50,000	2	2	\$300.00	Small Plaque
Classrooms	\$50,000	2	2	\$300.00	Small Plaque
Faculty Offices	\$25,000	2	2	\$300.00	Small Plaque

\$1,000,000 and above

\$500,000 to \$999,999

\$250,000 to \$499,999

\$100,000 to \$249,999

\$99,999 and under

LAKE LAND
COLLEGE

FOUNDATION

MEMO

TO: Lake Land College Board of Trustees
FROM: Christi Donsbach, Executive Director for College Advancement
CC: Dr. Josh Bullock, President
DATE: October 27, 2025
RE: Gift-in-Kind equipment item

Lake Land College Foundation has received recent notification from Bill Jackson, Athletic Director, of a gift-in-kind item of a medical chair from Midpoint Medical, LLC. The equipment is valued at \$13,927. The equipment's intended use is for the athletic trainer and student athletes.

The Foundation approved the gift-in-kind equipment donation and respectfully requests the Board of Trustees to move to accept this equipment donation of a medication chair from the Lake Land College Foundation.

Recommended motion:

Approve the acceptance of the medical chair valued at \$13,927 from the Lake Land College Foundation to Lake Land College.

Gift-in-Kind Certification

(Approval by all parties must be obtained before the gift is accepted)

Donor's Name _____ Organization Midpoint Medical LLC

Address _____ City South Barrington State/Zip IL 60010

Telephone _____ Fax _____

Donor's Estimated Value \$ \$13,927

Gift-in-Kind Description: (Please describe in detail)

Description Powered high/low procedure table/ chair

Location of Item _____ Transportation Cost N/A

Vehicle Year: _____ Make: _____ Model: _____ VIN: _____

Unit Receiving Gift Athletics Donor intent/restrictions _____

Gift Usage Plan:

Use/holding/Maintenance (including operating/storage cost) Use

Sale/disposition of gift (including cost) _____

By signing this form, the donor attests that they are relinquishing rights to said property.

Donor Signature: _____ Date: Oct 22, 2025

Note: Gift receipts do not reflect the dollar value of the contribution. Under mandated Internal Revenue Service guidelines, this valuation responsibility is left to the donor.

CERTIFICATION BY RECEIVING OFFICIAL

I certify that the above is an accurate description of a gift-in-kind made to the Lake Land College Foundation, Inc. on the date listed above. Title must be attached if gift is a vehicle. If the College deems this gift to be unsatisfactory or unacceptable and declines to accept this item, then attach a description of the Foundation's final disposition of the gift.

Gift Receiver _____ Date _____

ACADEMIC APPROVAL

Division Chair/Vice President _____ Date: _____

FOUNDATION APPROVAL

The signatures below indicates by the Foundation of the gift as described and the transfer to and accepted by the College for said gift, including maintenance costs, if applicable. The date of transfer will be the date of the Lake Land College Board of Trustees' approval.

Foundation CEO _____ Date: _____

BOARD OF TRUSTEE APPROVAL

Lake Land College President _____ Date: _____

Board of Trustees of Community College Dist. 517 _____ Date: _____



MEMO

TO: Board of Trustees and President Bullock

FROM: Jean Anne Highland, Chief of Staff

CC:

DATE: October 31, 2025

RE: Proposed revisions to Board Policy 02.02 – *Student Trustee*

Board Policy 02.02 – *Student Trustee* establishes basic requirements for the election and ongoing eligibility for any student trustee on an annual basis. The relevant section in the Illinois Community College Act also includes basic eligibility, which is enrollment status at a community college. Please find attached proposed revisions to the College's Board Policy so that our language aligns with current language in the Illinois Community College Act, 110 ILCS 805/3-7.24.

Because this recommendation is to align our Policy with existing Illinois Community College Act language, I respectfully request the Board waive first reading.

Recommended motion: Waive first reading and approve as presented proposed revisions to Board Policy 02.02 – *Student Trustee*.

Attachment

02.02**Student Trustee**

The Lake Land College Board of Trustees shall have one student member who is enrolled in Lake Land College. The student member shall have all the privileges of membership, including the right to make and second motions, to attend closed sessions, to voice an advisory vote on action items, and to have this advisory vote recorded in the minutes of the meeting.¹

1. Election of the Student Board Member

The Student Board Member election shall be conducted by the Lake Land College Student Government Association at a campus-wide student referendum annually in March. Candidates must, on the date of the election, be enrolled as full-time students ~~and be citizens of the United States, residents of the State and the Lake Land College district, as specified in Board Policy and noted on their residency status in the Admissions and Records Office.~~ Once elected, the student trustee member must maintain a semester and cumulative 2.00 grade point average or higher, continue to maintain full-time enrollment status for the fall and spring semester of their term, and should attend two Student Government Association meetings per month, preferably the meetings immediately before and after regularly scheduled Board of Trustees meetings. Any student enrolled in the College during the time the election is held shall be eligible to vote in the secret ballot election. If the elected member vacates the position for any reason, the successor will be selected by the elective process within thirty (30) days of Board of Trustees action on the vacancy.

2. Term of Office

The College Board of Trustees shall approve the election of the student member during the April Board meeting each year. The student member shall then serve a term of one year beginning on April 15.

¹ 110 ILCS 805/3-7.24 Illinois Public Community College Act

Adopted November 9, 1998

Revised October 9, 2017

Revised

LAKE LAND COLLEGE

MEMO

To: Dr. Josh Bullock, President
From: John Woodruff, Vice-President for Business Services
Date: October 31, 2025
Subject: Worker's Compensation Policy

We have recently reviewed our renewal for our Worker's Compensation Insurance coverage for our policy with Illinois Public Risk Fund (IPRF) for calendar year 2026. The renewal rate of \$170,608 reflects an increase of \$5,690 (3.45%) over our previous coverage. The \$170,608 includes an administrative fee of \$4,969. Despite the slight increase, we support staying with IPRF.

The mod rating for the College increased from .86 to .89. Last year the MOD rate increased from .74 to .86. This rating involves reviewing the prior 3 years of claims. An experience mod of less than 1.00 is better than average to organizations/businesses of similar size and industry. We currently have 2 open claims with a reserves balance of \$32,151.63.

The College also qualifies for the Safety Grant from IPRF. In calendar year 2026 we will receive \$14,389 which is a decrease of \$4,388 from the prior year. These funds will be used to enhance safety throughout campus.

Recommended motion: Approve as presented the renewal of the Worker's Compensation policy with IPRF for calendar year 2026 in the amount of \$170,608 through Dimond Brothers Insurance of Mattoon, IL.



Illinois Public Risk Fund

Workers' Compensation Information Page

Policy Number: P0994-2026

Named Insured and Mailing Address:

Lake Land College
5001 Lake Land Boulevard
Mattoon, IL 61938

The policy period is from: 01/01/2026 to 01/01/2027
12:01 a.m. Standard Time of the Insured's mailing address

Coverage:

Part One of the policy applies to the Workers Compensation Law of the State of Illinois.

Part Two of the policy applies to Employers Liability in the State of Illinois: The limits of our Liability under Part Two are:

Bodily Injury by Accident	\$3,000,000 each accident
Bodily Injury by Disease	\$3,000,000 policy limit
Bodily Injury by Disease	\$3,000,000 each employee

This Policy includes these endorsements and schedules:

See listing of endorsements – Extension of Information Page

Broker Name and Address:

Dimond Bros. Insurance LLC - Mattoon
1220 Charleston Ave
Mattoon, IL 61938

Total Estimated Premium:	\$165,639.00
Administrative Fee:	\$4,969.00
Total Estimated Cost:	\$170,608.00

Cancellation: In the event that the Policy is Cancelled prior to the expiration date, then the total annual premium stated on page 2 will be 100% fully earned

Terms and Conditions: The premium for this policy will be determined by our rules, classifications, rates and rating plans. All required information is subject to verification and change by audit at policy expiration.

As per Safety National Casualty Corp. Excess policy, and Illinois Public Risk Fund's By-Laws and Pooling Agreement.



EXTENSION OF INFORMATION PAGE ENDORSEMENT SCHEDULE
--

IPRF WC 00 001 18	Broad Form All States for Employee Travel
IPRF WC 00 002 18	Federal Employers' Liability Act Coverage
IPRF WC 00 003 18	Foreign Voluntary Workers' Compensation and Employers' Liability For Traveling Employees
IPRF WC 00 004 18	Longshoremen's and Harbor Workers' Compensation Act Coverage
IPRF WC 00 005 18	Maritime Coverage
IPRF WC 00 006 18	Voluntary Compensation

ILLINOIS PUBLIC RISK FUND
Cost Control Through Cooperation Since 1985

0994
 Lake Land College
 5001 Lake Land Boulevard
 Mattoon, IL 61938

The premium for this policy will be determined by Illinois Public Risk Fund rules, classifications, rates and rating plans. All information required is subject to verification and change by Audit.

<u>Class Code</u>	<u>Description</u>		<u>Payroll</u>		<u>Rate/100</u>		<u>Premium</u>
0037	Crop Spraying or Dusting	\$	0	\$	4.200	\$	0
7720	Policeman	\$	504,559	\$	1.948	\$	9,829
8868	School Professional	\$	33,055,778	\$	0.274	\$	90,573
9101	School - All Other	\$	2,225,015	\$	2.932	\$	65,237
Subtotal:						\$	165,639
3% Administrative Fee:						\$	4,969
TOTAL:						\$	170,608

Selected payment plan: 12 Equal Monthly Installments

Prepared on: Thu October 9 12:23:07 2025

ILLINOIS PUBLIC RISK FUND
Cost Control Through Cooperation Since 1985

Installment Schedule

0994

Lake Land College
 5001 Lake Land Boulevard
 Mattoon, IL 61938

12 Equal Monthly Installments

Due Date	Amount Due
01/01/2026	\$14,221
02/01/2026	\$14,217
03/01/2026	\$14,217
04/01/2026	\$14,217
05/01/2026	\$14,217
06/01/2026	\$14,217
07/01/2026	\$14,217
08/01/2026	\$14,217
09/01/2026	\$14,217
10/01/2026	\$14,217
11/01/2026	\$14,217
12/01/2026	\$14,217

LAKE LAND COLLEGE

MEMO

TO: John Woodruff, Vice President for Business Services

FROM: David Stewart, Chief Information Officer

CC:

DATE: October 24, 2025

RE: Approval of EAB Virtual Tour (YouVisit) Agreement – Retroactive Board Approval

Approval is requested to retroactively approve the College's subscription to EAB Virtual Tour, branded as YouVisit, to provide an interactive, web-based campus tour experience for prospective students and families. This virtual tour is embedded on various pages throughout the College's website, allowing visitors to explore campus facilities and student life through immersive 360° media and videos.

The Virtual Tour platform is provided by EAB Global, Inc., the same vendor that offers our EAB Navigate student success and advising solution. However, it is important to note that the Virtual Tour (YouVisit) product is completely separate from our EAB Navigate agreement. The Virtual Tour is a standalone module and has never been included as part of the Navigate package or its licensing terms.

Upon further review, it has been determined that the Virtual Tour renewal is covered under a three-year Program Order Form executed with EAB on May 30, 2023. The agreement includes the following annual terms and fees:

Program Term	Annual Fee
July 31, 2023 – July 30, 2024	\$23,153.00
July 31, 2024 – July 30, 2025	\$24,311.00
July 31, 2025 – July 30, 2026	\$25,527.00

Although each year individually falls below the \$25,000 threshold, the three-year total commitment of \$72,991 exceeds the amount that requires Board of Trustees approval. It appears this agreement was never previously presented to the Board, likely because earlier renewals were below the reporting threshold. The College received the most recent invoice for the 2025–2026 program year in the amount of \$25,527.00, covering the period from July 31, 2025 – July 30, 2026.

Given the importance of maintaining a modern and accessible online campus experience for prospective students—and considering that the Virtual Tour has become a key part of our digital recruitment and marketing strategy—it is prudent to continue this solution as it remains a cost-effective and valuable tool that enhances student engagement and supports the College's recruitment efforts.

This is exempt from bidding per Board Policy 10.22 (#4.F.).

Contract Value This Year: \$25,527.00 (1 year)

Term: July 31, 2025 - July 30, 2026

Recommendation: Approve as presented, the three-year agreement retroactively which includes the third-year renewal for \$25,527.00 with EAB of Washington, DC. This term for the renewal will be July 31, 2025 – July 30, 2026.



EAB Global, Inc.
2445 M Street NW
Washington, DC 20037

Program Order Form

Organization: Lake Land College
Attn: Nate Dragovan
5001 Lake Land Blvd
Mattoon, IL 61938

Date: 5/30/2023

Program and Program Fees:

Organization will have access to the Program services set forth below (the “Services”), which are as described in greater detail in each applicable Program Scope available here:

Virtual Tour - <https://scopes.eab.com/virtualltour>

During the Program Term, the Services will be delivered in all material respects as described in each applicable Program Scope.

Program Term: July 31, 2023 - July 30, 2024		Quantity	Fees
Virtual Tour			\$ 23,153.00
Mini Virtual Tour - Platinum	10 destinations		
Audience Analytics Portal			
Conversational Inquiry Form			
Total			\$ 23,153.00

Program Term: July 31, 2024 - July 30, 2025		Quantity	Fees
Virtual Tour			\$ 24,311.00
Mini Virtual Tour - Platinum	10 destinations		
Audience Analytics Portal			
Conversational Inquiry Form			
Total			\$ 24,311.00

Program Term: July 31, 2025 - July 30, 2026		Quantity	Fees
Virtual Tour			\$ 25,527.00
Mini Virtual Tour - Platinum	10 destinations		
Audience Analytics Portal			
Conversational Inquiry Form			
Total			\$ 25,527.00

The fees offered in this Program Order Form are based on the Programs above and any other existing Programs you may have purchased from us. In the event you terminate or discontinue any Program, including any Program in this Program Order Form, prior to the expiration of its Program Term,

the fees may be subject to increase. Any fees, unless denoted as one-time, reflect the annual price for each year of the Program Term or any portion thereof (each, a “Year”).

This Program Order Form is made pursuant to the Master Agreement dated as of 7/20/2020, which along with the applicable Program Scope which are incorporated herein by reference, form the entire agreement between the parties with respect to the Programs (and together with any other applicable agreements or supplements, the “Agreement”).

Invoicing:

Services will commence on the initial date of the first Program Term (the “Start Date”). EAB will invoice Organization in advance of Services and payment is due within 30 days of the invoice date. Any One-Time Fees will be invoiced at 100% with the Program Fees on the initial invoice of each Year of this Agreement as outlined below.

All Program Fees for the first Year will be billed and due within 30 days of the signature of this Agreement or Start Date, whichever is later. In subsequent years, all Program Fees will be billed and due on or before the start of each Year.

Each party represents and warrants to the other that the individual signing below on its behalf is authorized to enter into this Agreement and bind such party. The parties agree and acknowledge that any purchase order or other document subsequently provided by Organization with respect to the Programs above that contain additional, conflicting, or different term and condition or otherwise would amend, modify, or supplement this Agreement are unenforceable and shall be deemed null and void.

Please sign this Program Order Form and return it to Elizabeth Phelan ephelan@eab.com to initiate your participation in the Program(s) **no later than** 6/26/2023 (after which fees and terms set forth above are subject to change).

EAB Global, Inc.:

Signature: 
 Name: 
 Title: Executive Director
 Date: 5/30/2023

Lake Land College:

Signature: _____
 Name: _____
 Title: _____
 Date: _____

OPTIONAL FOR BILLING PURPOSES ONLY

Invoices should be sent by EAB to this Email Address: _____
 Billing Contact Name: _____
 Billing Contact Email Address: _____
 Billing Contact Phone: _____
 Purchase Order No. (if applicable): _____

MEMO

TO: John Woodruff, Vice President for Business Services

FROM: Jeremy Moore, Facilities Planning Manager

DATE: October 31, 2025

RE: Approval of Bid for Entrance Improvements Project

The College recently solicited bids for the Entrance Improvement Project at the Main Campus. The project scope entails comprehensive roadway and landscape enhancements at Entrances 1 & 2, and the addition of a new Entrance with a turn lane along Route 45. These improvements will enhance the entrance aesthetics, improve roadway conditions, and modernize infrastructure along Route 45 and is part of the Master Facility Plan.

For the bidding process, we advertised in major daily in-district newspapers and on the College's Facilities website and mailed the specifications to area contractors. A total of two bids were received. These include bid alternates for (1) Irrigation system installation, (2) Paver Art in lieu of standard pavers, (3) Concrete Roadway in lieu of asphalt paving (Podesta Dr), and (4) Dimensional Sign Letters in lieu of vinyl. Below is a listing of the bids that were received:

NAME	BASE BID	ALT 1 IRRIGATION SYSTEM	ALT 2 PAVER ART	ALT 3 CONC ROADWAY	ALT 4 DIM SIGN LETTERS	TOTAL
KIEFFER BROS CONST MT CARMEL, IL	\$2,447,097	\$32,500	\$36,000	\$35,000	\$16,500	\$2,567,097
FEUTZ CONTRACTORS PARIS, IL	2,815,000	\$50,500	\$82,000	\$(1,000)	\$15,000	\$2,961,500

Based on the bids received, I recommend that we award this bid to Kieffer Brothers Construction of Mt Carmel, Illinois, for the Entrance Improvement Project. Based on our master facility plan schedule, I recommend utilization of fund balance for this expense.

Please do not hesitate to contact me with any questions or further clarification.

Recommended Motion: Approve as presented the proposal received by Kieffer Brothers Construction of Mt Carmel, Illinois for the total amount of \$2,567,097.00 for the Entrance Improvement Project, and the use of fund balance for this expense.

LAKE LAND COLLEGE BID TABULATION Lake Land College 5001 Lake Land Boulevard Mattoon, Illinois 61938						
Lake Land College Entrances Project No. 2024-014 BID DATE: October 29, 2025 - 1:00 PM						
CONTRACTOR	Base Bid Entrance Improvements	Alternate 1 Irrigation System	Alternate 2 Paver Art	Alternate 3 Concrete Roadway- Podesta Dr.	Alternate 4 Dimensional Sign Letters	Total Bid
Kieffer Bros. Construction Co., Inc. Mt. Carmel, IL	\$ 2,447,097.00	\$ 32,500.00	\$ 36,000.00	\$ 35,000.00	\$ 16,500.00	\$ 2,567,097.00
Feutz Contractors, Inc. Paris, IL	\$ 2,815,000.00	\$ 50,500.00	\$ 82,000.00	\$ (1,000.00)	\$ 15,000.00	\$ 2,961,500.00

LAKE LAND COLLEGE

MEMO

TO: Dr. Jonathan Bullock, President

FROM: John Woodruff, Vice President, Business Services

CC: Dave Earp, Supervisor of Print and Mail Services, Amanda Latch, Print Shop Technician

DATE: October 27, 2025

RE: Approval of Purchase of New Printers for Campus and DOC Locations

To keep printers and copiers current and supported, as well as realize potential cost savings, it is the practice of the College to monitor and maintain a copier's life for five to six years. On a monthly basis, the print shop audits click counts by units. Along with allocating to the appropriate budget, the data is used to right-size the unit and features with the assigned location. It is not unusual for units to be relocated to drive unit utilization. This monitoring includes all main campus locations and all remote locations, including DOC.

Dave Earp, Supervisor of Print and Mail Services, has been in negotiations with Konica Minolta and Ricoh to replace seventeen unsupported copiers/printers used in campus operations and DOC off-campus operations. These units are 6+ years old. As a result of the negotiations, the Print Shop is recommending the purchase of 17 Konica/Minolta Bizhub Printers/Copiers at a total cost of \$49,166.85, which will replace aged, unsupported units across seventeen Lake Land College locations. These units come with a 5-year warranty. The units include a per-copy cost of \$0.0044, which covers all labor and materials necessary to maintain/repair the units, as well as all necessary supplies, such as toner and staples. It does not include the cost of paper. Over a 5-year period, these 17 units generated approximately 3.2 million clicks. Assuming similar usage for the next 5 years, we'll save about \$12,700 in maintenance costs with the purchase of these units. We anticipate that maintenance costs will be approximately \$14,000 under the new agreement, assuming the same usage level.

Per Board Policy 10.4(f), a bid is not required for duplicating machines and supplies.

Recommended Motion: Approve as presented a purchase/service agreement with Konica Minolta Business Solutions of Peoria, IL, for \$49,166.85 for the purchase of 17 Konica/Minolta Bizhub units and a 60-month service agreement of \$.0044/page. The office copiers/printers will be located throughout Lake Land College's main campus, remote facilities, including DOC locations.



Order Agreement

This Order Agreement is written in "Plain English". The words **you** and **your** refer to the Customer, the words **we**, **us** and **our** refer to **Konica Minolta Business Solutions U.S.A., Inc.**, including its subsidiaries and agents.

Customer Information

Lake Land College

5001 Lake Land Blvd
Mattoon, IL 61938-9366

Product: Device & Software

Installation Location - 1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366

Delivery Contact: Amanda Latch , (217) 234-5513

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Fk-514 Fax Kit 1st & 2nd Line	A883012
	1	Bizhub Secure	7640015657
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506



Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
Bizhub 301i	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Relay Unit Ru-513	A87JWY5
			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Relay Unit Ru-513	A87JWY5
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657

Installation Location - 2: Lake Land College, 13423 E 1150th Ave, Robinson, IL 62454-4354

Delivery Contact: Cynthia Myer , (618) 546-5659

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Relay Unit Ru-513	A87JWY5
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D

Installation Location - 3: Lake Land College, 1300 E Locus St, Canton, IL 61520-2256

Delivery Contact: Amber Alexander , (309) 647-7030



Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D

Installation Location - 4: Lake Land, 4017 E 2603 Road, Sheridan, IL 60551-9502

Delivery Contact: Keith Stevenson , (815) 496-2181

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Relay Unit Ru-513	A87JWY5

Installation Location - 5: Lake Land College, 100 Hillcrest Rd, East Moline, IL 61244-1159

Delivery Contact: Michael Robinson , (309) 755-4511

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Bizhub Secure	7640015657
	1	Dk-516 Copy Desk	135700
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Relay Unit Ru-513	A87JWY5

Installation Location - 6: Lake Land College, 2600 N Brinton Ave, Dixon, IL 61021-9524

Delivery Contact: Olivia Boesen , (815) 288-5561



Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Relay Unit Ru-513	A87JWY5

Installation Location - 7: Lake Land College, 6695 State Route 146 E, Vienna, IL 62995-3122

Delivery Contact: Katelin Wooten , (618) 658-8331

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Relay Unit Ru-513	A87JWY5

Installation Location - 8: Lake Land College, 10940 Lawrence Rd, Sumner, IL 62466-4915

Delivery Contact: Devon Kroeger , (618) 936-2064

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	Pwrfilter W Inrush Protect 120v/15a	W225015120



Product Description	Quantity	Product Configuration	Item Number
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657

Installation Location - 9: Lake Land College, 2268 E Morton Ave, Jacksonville, IL 62650-6563

Delivery Contact: William Crone , (217) 245-1488

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D

Installation Location - 10: Lake Land College, 2500 Route 99 South, Mount Sterling, IL 62353-1462

Delivery Contact: Ryan Klauser , (217) 773-4441

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Pc-216 Cabinet	AAV5WY8
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657

Installation Location - 11: Lake Land College, 600 S Linwood Rd, Galesburg, IL 61401-9059

Delivery Contact: Peggy Mccann , (309) 343-4212

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1



Product Description	Quantity	Product Configuration	Item Number
	1	120v/15amp Power Prot	XGPCS15D
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Relay Unit Ru-513	A87JWY5

Installation Location - 12: Lake Land College, 600 1st St, Pana, IL 62557-1415

Delivery Contact: Katie Bruns, (217) 234-5096

Product Description	Quantity	Product Configuration	Item Number
Bizhub 301i			BH301I
	1	Bh 301i Copier/printer With Df-714	ADXW013
	1	Tn330 Black Toner	AC7A030
	1	Basic Network Service - Bns03	7640018093
	1	Mfp Delivery Charge - Level One	7670525506
	1	Dk-516 Copy Desk	135700
	1	Bizhub Secure	7640015657
	1	Relay Unit Ru-513	A87JWY5
	1	Fs-539 50-sheet Staple Finisher	AAR4WY1
	1	120v/15amp Power Prot	XGPCS15D

Maintenance Services

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner, Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366

Values shown per device							
Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner, Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366



Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -1: Lake Land College, 5001 Lake Land Blvd, Mattoon, IL 61938-9366

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -2: Lake Land College, 13423 E 1150th Ave, Robinson, IL 62454-4354

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -3: Lake Land College, 1300 E Locus St, Canton, IL 61520-2256



Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -4: Lake Land, 4017 E 2603 Road, Sheridan, IL 60551-9502

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -5: Lake Land College, 100 Hillcrest Rd, East Moline, IL 61244-1159

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -6: Lake Land College, 2600 N Brinton Ave, Dixon, IL 61021-9524

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -7: Lake Land College, 6695 State Route 146 E, Vienna, IL 62995-3122

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -7: Lake Land College, 6695 State Route 146 E, Vienna, IL 62995-3122



Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -8: Lake Land College, 10940 Lawrence Rd, Sumner, IL 62466-4915

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -9: Lake Land College, 2268 E Morton Ave, Jacksonville, IL 62650-6563

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -10: Lake Land College, 2500 Route 99 South, Mount Sterling, IL 62353

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -11: Lake Land College, 600 S Linwood Rd, Galesburg, IL 61401-9059

Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Maintenance Plan: CPC

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location -12: Lake Land College, 600 1st St, Pana, IL 62557-1415



Values shown per device

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Overage Charge	Overage Frequency
Bizhub 301i	1	Mono			0	\$ 0.00440	Monthly

Product: Removal & Disposition

We will remove the device(s) listed below, along with any unopened consumable items (when supplied by us), returning the device(s) and consumable items to our warehouse facility for subsequent disposition. Any device(s) requiring return to a Funding Source's designated return center will temporarily be held until Return Authorization (Shipping Instructions) have been received and will then be shipped to the address provided by the Funding Source. Any device(s) not requiring return to a Funding Source will be deemed our property upon pick up and will be disposed at our discretion. A device may not be held longer than 90 days without our prior written consent due to limited availability of long term storage space. Often the Funding Source will send Return Authorization(s) directly to you. If this happens, we ask that you immediately email any Return Authorization received to ra@kmbs.konicaminolta.us to facilitate timely shipping. In the event any device(s) reaches the 90 day storage limit, Return Authorization has not been received, and there is no long term storage consent, we reserve the right to contact you to arrange the return of the device(s) to your facility at your expense.

Any device(s) requiring subsequent return to a Funding Source will be invoiced to you at our prevailing shipping rates, unless return fees are included in this Order Agreement.

Removal Location - 1: Prison Education , 10940 LAWRENCE RD, SUMNER, IL, US, 62466

Contact: Devon Kroger

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP2555SP	Mp2555sp	C299R600411	Customer Owned		

Removal Location - 2: Western Regional Llc , LAKE LAND COLLEGE, , 600 1ST ST, PANA, IL, US, 62557

Contact: Kata Bruns

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
IM350F	Im350f	3379P400965	Customer Owned		

Removal Location - 3: Correctional Education , LAKE LAND COLLEGE, 1300 E LOCUS ST, Canton, IL, US, 61520

Contact: Amber Alexander

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800184	Customer Owned		

Removal Location - 4: Correctional Education , LAKE LAND COLLEGE, 2500 ROUTE 99 SOUTH, MOUNT STERLING, IL, US, 62353

Contact: Ryan Klauser

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800182	Customer Owned		

Removal Location - 5: Luther Student Center Rm 418 , LAKE LAND COLLEGE, 5001 LAKE LAND BLVD, MATTOON, IL, 61938-9366

Contact: Amanda Latch , (217) 234-5513

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP2555SP	Mp2555sp	C299R600493	Customer Owned		



Removal Location - 6: Luther Student Center Room 404 , LAKE LAND COLLEGE, 5001 LAKE LAND BLVD, MATTOON, IL, 61938-9366

Contact: Amanda Latch , (217) 234-5513

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
IM350F	Im350f	3379P401317	Customer Owned		

Removal Location - 7: Luther Student Centerrm 416 , Trio , LAKE LAND COLLEGE, 5001 LAKE LAND BLVD, MATTOON, IL, 61938-9366

Contact: Amanda Latch , (217) 234-5513

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP2555SP	Ricoh Mp2555sp	C299R600433	Customer Owned		

Removal Location - 8: Luther Student Ctr Rm 203 , Financial Aid , LAKE LAND COLLEGE, 5001 LAKE LAND BLVD, MATTOON, IL, 61938-9366

Contact: Amanda Latch , (217) 234-5513

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3555SP	Mp3555sp	C319L800046	Customer Owned		

Removal Location - 9: West Building 041 , Agriculture , LAKE LAND COLLEGE, 5001 LAKE LAND BLVD, MATTOON, IL, 61938-9366

Contact: Amanda Latch , (217) 234-5513

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800165	Customer Owned		

Removal Location - 10: Correctional Education , LAKE LAND COLLEGE, 600 S LINWOOD RD, Galesburg, IL, US, 61401

Contact: Peggy Mccann

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3555SP	Mp3555sp	C319L500260	Customer Owned		

Removal Location - 11: Correctional Education , LAKE LAND COLLEGE, 6695 STATE ROUTE 146 E, Vienna, IL, US, 62995

Contact: Katelin Wooten

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3555SP	Mp3555sp	C319L800047	Customer Owned		

Removal Location - 12: Correctional Education , LAKE LAND COLLEGE,, 4017 E 2603 ROAD, Sheridan, IL, US, 60551

Contact: Keith Stevenson

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3555SP	Mp3555sp	C319L800043	Customer Owned		

Removal Location - 13: Prison Education , Lake Land , East Moline,, IL, US, 61244

Contact: Michael Robinson

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800148	Customer Owned		

Removal Location - 14: Prison Education , Lake Land College, 13423 E 1150th Ave, ROBINSON, IL, US, 62452



Contact: Cynthia Meyer

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800163	Customer Owned		

Removal Location - 15: Correctional Education , Lake Land College, 2268 E Morton Ave, Jacksonville, IL, US, 62650

Contact: William Crpne

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800215	Customer Owned		

Removal Location - 16: Correctional Education , Lake Land College, 2600 N BRINTON AVE, Dixon, IL, US, 61021

Contact: Olivia Boesen

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3555SP	Mp3555sp	C319L400035	Customer Owned		

Removal Location - 17: Correctional Education , Lake Land, 6665 STATE ROUTE 146 E, Vienna, IL, US, 62995

Contact: Daniel Lynn

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
MP3055SP	Mp3055sp	C309L800155	Customer Owned		



Customer Options & Verification

To ensure an excellent customer experience, please take a moment to verify the invoice mailing and accounts payable address/contact information we have on file. If changes are required to your Invoice Mailing or Accounts Payable addresses (including contact information), please contact your Sales Representative for assistance.

Invoice Mailing Address:

Lake Land College

5001 Lake Land Blvd

Mattoon, IL, 61938-9366

Accounts Payable Address:

Lake Land College

5001 Lake Land Blvd

Mattoon, IL, 61938-9366

Accounts Payable Contact:

Amanda Latch

Phone: (217) 234-5513

Email: alatch@lakelandcollege.edu

MyKMBS.com Customer Portal

MyKMBS is a complete and comprehensive service management tool allowing our clients to manage their Konica Minolta accounts - right from their desktop or smartphone. MyKMBS offers 24/7 access to Konica Minolta support and product resources - all in one place.

Please provide a primary contact for MyKMBS.com registration:

Account ID: 4252148

Name:

Email:



Order Summary & Acceptance

Transaction Type: **Purchase**Payment Terms: **NET 30 DAYS**Total Purchase Price: **\$49,166.85**

Excluding applicable tax

Your signature below constitutes your acceptance of this Order Agreement (ID: **80176619** with date/time stamp: **10/30/2025 05:13:12 PM**). The purchase of the Product(s) is governed by the terms and conditions of the Master Agreement between Us and **SOURCEWELL 112124-KON**, dated **Jan 9, 2025**. **Your contract number: 112124-KON**. Konica Minolta standard Service terms and conditions apply to the Maintenance Services contracted herein ("Standard Service Terms and Conditions"). The Standard Service Terms and Conditions are available online at the URL link(s) provided below or in hard copy upon request, which you represent you have reviewed and accepted and which are incorporated into this Order Agreement:

If any terms and conditions contained in this Order Agreement conflict with any terms and conditions contained in the Master Agreement or the Standard Service Terms and Conditions, the order of precedence is: (a) the transaction terms (i.e., products or services to be purchased, quantity ordered, delivery date, unit price, billing address, and delivery location) of the relevant Order Agreement; (b) the Master Agreement and/or Standard Service Terms and Conditions; and (c) the remaining non-conflicting terms of the relevant Order Agreement. Any additional, contrary or different terms contained in any confirmation, invoices or other communications, and any other attempt to modify, supersede, supplement or otherwise alter this Order Agreement or the Master Agreement and/or the Standard Service Terms and Conditions, are deemed rejected by the parties and will not modify this Order Agreement or the Master Agreement and/or Standard Service Terms and Conditions or be binding on the parties unless such terms have been fully approved in a signed writing by an officer of Konica Minolta and your authorized representative.

This Order Agreement is not binding upon us until signed by a Konica Minolta manager, director, vice president or executive officer.

Pricing valid for 15 days from the date of Order Agreement, pending credit approval. Confidential - not to be distributed to third parties.

Konica Minolta Business Solutions U.S.A., Inc.

Customer

Lake Land College

Signature:

Name:

Title:

Date Signed:

Signature:

Name:

Title:

Date Signed:



Lake Land College

10/23/2025

KONICA MINOLTA BUSINESS SOLUTIONS
FACTORY DIRECT BRANCH
401 SW Water Street, Suite 503 Peoria, IL 61602

Project Team

Our team is committed to excellence in customer service and assembled to deliver creative, industry leading solutions that will help you exceed all of your business goals.

Doug

Doug Elsbernd

Account Executive
delsbernd@kmbs.konicaminolta.us
217-778-4532

Justin

Justin Bryant

Sales Manager
justin.bryant@kmbs.konicaminolta.us
217-663-5689

Paul

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pbronke@kmbs.konicaminolta.us
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Joe

Joe Foust

Service Manager
jfoust@kmbs.konicaminolta.us
309-642-5303

Paul

Paul Haley

Service Technician
phaley@kmbs.konicaminolta.us
618-751-1587





The Konica Minolta Business Solutions Advantage

- Brand Keys #1 rated company nationwide in “Brand Loyalty” for the 11th consecutive year
- Single Product Focus
 - ✓ Use only original equipment manufacturer (OEM) parts and supplies
- Service staff at KMBS averages over 18 years of tenure with our company
- Local partner with a national/global backing
 - ✓ Our clients have the power of a \$10 billion dollar company standing behind them, and also a local branch advocate on their behalf. The best of both worlds.

Clean Planet Recycling Program

- Cost-free consumables recycling program that adds zero waste to landfills.
- All Konica Minolta consumables can be recycled.





The Konica Minolta Business Solutions Service

- Konica Minolta National Customer Support Center
 - My KMBS (Customer Portal for Supplies and Service)
 - Global Client Services (24x7 Expert Support)
 - Staffed 24 hours a day, 365 days per year, with trained customer support professionals

- Konica Minolta Mobile Field Service
 - Sales & Service Offices
 - ✓ Peoria, IL
 - ✓ Chesterfield, MO
 - ✓ Earth City, MO (Parts Warehouse)

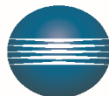
 - Response Time
 - ✓ 1 Hour - Call Back
 - ✓ 4 Hours - Technician On-site

- All KM technicians are trained to service Konica Minolta and HP Devices

1. VISIT: www.mykmbs.com 2. CALL: 1-800-456-5664 • Service press 1 • Supplies press 2 • Billing press 3 • Consult application assistance press 7	 KONICA MINOLTA bizhub Customer Care Center 800-456-5664 www.MyKMBS.com ID: 9303 3071 
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Introducing the **ONE** GUARANTEE

That Puts The Customer First.



KONICA MINOLTA

CUSTOMER **ONE** GUARANTEE

We believe the best customer experience comes from not only how our products perform and how easy they are to use, but also from giving our customers the peace of mind to know that our MFP are backed by the best guarantee in the industry. So when your new MFP arrives, you'll know you are getting the latest technology, superior service and support and a lease-long guarantee, **direct from the manufacturer.**

"It Works or It Walks"

We are so confident in the quality of our products that we guarantee your Konica Minolta MFP will (1) meet factory specifications and (2) be compatible with your network, or we'll replace it with an equivalent model:

- First two years: replacement will be a **brand new MFP**
- After two years: replacement may be new or refurbished
- **Plus,** Konica Minolta will also provide a \$1,000 credit towards your next Konica Minolta MFP as a way to say "we're sorry for the inconvenience."

We've Got You Covered

The best customer experience is one that avoids problems altogether which is why we've established remote monitoring and a rapid response process in conjunction with your local sales representative.

- Our Solutions & Support team will proactively monitor our installed MFP's performance, looking to identify potential issues before they become problems for our customers.
- Should a problem arise, our technical support, local service manager and advanced diagnostics team members are all empowered to authorize a replacement, allowing for a fast and easy resolution.

To learn more about the Konica Minolta **Customer One Guarantee**, contact your local sales representative.





New Bizhub 301i

Compliance & Human Resources

\$2758.00 (x9)



Specifications

- 30 ppm B&W
- 8 GB Memory
- Copy/Scan/Print
- 2 Paper drawers
- External 50 page finisher
- Single Pass Document Feeder (up to 300 originals)
- 150 sheet bypass tray
- 120 V/15A Power filter
- Bizhub Secure Healthcare
- 10.1" Touchscreen Control Panel

Luther Center Financial Aid
Luther Center Student Life
Sheridan Galesburg

Robinson East Moline
Dixon Vienna
Pana



New Bizhub 301i

Compliance & Human Resources

\$3017.00 (x7)



Specifications

- 30 ppm B&W
- 8 GB Memory
- Copy/Scan/Print
- 4 Paper drawers
- 50 Sheet Staple finisher
- Single Pass Document Feeder (up to 300 originals)
- 150 sheet bypass tray
- 120 V/15A Power filter
- Bizhub Secure Healthcare
- 10.1" Touchscreen Control Panel

Luther Student Center TRIO
Sumner Jacksonville Vienna
Canton Mount Sterling
WEST BUILDING 041 Agriculture



New Bizhub 301i

Compliance & Human Resources

\$3225.85 (x1)



Specifications

- 30 ppm B&W
- 8 GB Memory
- Copy/Scan/Print
- 4 Paper drawers
- Fax board
- 50 Sheet Staple finisher
- Single Pass Document Feeder (up to 300 originals)
- 150 sheet bypass tray
- 120 V/15A Power filter
- Bizhub Secure Healthcare
- 10.1" Touchscreen Control Panel

[Luther Student Center Admissions](#)



17 Konica Minolta Bizhub 301i

Purchase Price \$49,166.85

Service Cost per Copy \$.0044

Service pricing is locked for 60 months

Pricing Components

- Delivery
- Installation
- Operator Training
- Includes all parts, labor, chemical supplies, toner



**100% BILLING
ACCURACY**



**ONE SINGLE,
CONSISTENT
PAYMENT**



**PREDICTABLE
BUDGET SPEND**



**NO AP
RECONCILIATION
EVER!**



**NO HIDDEN
VARIABLE
COSTS**



**NO MANAGEMENT
AND REPORTING
OF METER READS**



Simitri HD
High Definition Polymerised Toner

SAP® Printer Vendor Solution



Pricing good for 30 days.
Konica Minolta will resolve remaining financial obligation and remove current equipment after installation of new Konica Minolta devices as listed in this proposal.

\$49,166.85



MEMO

TO: Heather Nohren, Vice President for Student Services

FROM: Kendra Bierman, Student Wellness Center Manager

CC: John Woodruff, Vice President for Business Services

DATE: October 31, 2025

RE: Recommendation to Approve Purchase of Nook Huddle Pods from School Outfitters

Rationale: The Wellness Center recommends the purchase of *Nook Huddle Pods* from School Outfitters, which is part of the state consortium, allowing Lake Land College to take advantage of competitively bid pricing and compliance with state procurement requirements.

These Nook Huddle Pods provide private, acoustically sound spaces that support small-group collaboration, counseling, and confidential discussions. This purchase directly supports the goals of the Mental Health Early Action on Campus initiative by creating designated areas for students to engage in wellness consultations, peer support, and early mental health interventions in a comfortable and private environment.

The proposed purchase includes one four-person Nook Huddle XL unit and three two-person Nook Huddle units, providing flexible configurations to meet the varying needs of students and staff.

The Nook Huddle XL will be installed at the Effingham Technology Center, with placement approved by Jeremy Moore, Facilities Planning Manager. Collaboration with other departments will continue to determine optimal placement and use of the additional three Nook units on the main campus to best support student wellness and access.

The proposed purchase will be funded through a competitive allocation awarded to the College by ICCB to support Mental Health Early Action on Campus initiatives.

Vendor and Quote Information

- Vendor: School Outfitters
PO Box 779193, Chicago, IL 60677-9193
Phone: 1-800-260-2776
Contact: Paul Burns, paul.burns@schooloutfitters.com
- Quote Number: QUO11657857
- Total Amount: \$36,084.96 (includes product subtotal; free shipping and no tax)
- Estimated Delivery: 58 business days after order confirmation

- Funding Source: Mental Health Early Action on Campus Grant

Recommended motion: Approve as presented the bid from School Outfitters of Chicago, Illinois, in the total amount of \$36,084.96 for the purchase of one four-person Nook Huddle XL unit and three two-person Nook Huddle units. The units will be funded through a competitive allocation awarded to the College by ICCB to support Mental Health Early Action on Campus initiatives.


www.schooloutfitters.com

PO Box 779193
Chicago IL 60677-9193

**Need
help with
your quote?**

Paul Burns
Phone: 866-619-5308
Fax: 866-619-4308
paul.burns@schooloutfitters.com

Your Quote:

#QUO11657857

Valid until: 11/27/2025 ☒
[View Quote & Buy Online](#)

Bill to:

Lake Land College

Accounts Payable
5001 Lake Land Blvd
Mattoon IL 61938-9366 USA

Phone: 1 (217) 234-5380
Fax: N/A
Email: kbierman@lakelandcollege.edu

Ship to:

Lake Land College

Kendra Bierman
5001 Lake Land Blvd
Mattoon IL 61938-9366 USA

Phone: 1 (217) 234-5380
Fax: N/A
Email: kbierman@lakelandcollege.edu

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
①	NKP-NOOK002-XL	<u>Nook Huddle XL - Four Person</u> Options: ☐ Huddle Tabletop – White (+ \$0.00) ☐ Huddle Shell/Bench – White (+ \$0.00) ☐ Huddle Fabric – Gray (+ \$0.00) ☐ Huddle Upper Panel/Lower Panel – Makerboard (+ \$0.00) ☐ Huddle Table Leg – Black (+ \$0.00) Estimated Delivery: • 58 business days after order confirmation	1	\$14,950.00	25%	\$11,229.99	\$11,229.99
②	NKP-NOOK002	<u>Nook Huddle - Two Person</u> Options: ☐ Huddle Upper Panel/Lower Panel – Makerboard (+ \$0.00) ☐ Huddle Tabletop – White (+ \$0.00) ☐ Huddle Fabric – Gray (+ \$0.00) ☐ Huddle Table Leg – Black (+ \$0.00) ☐ Huddle Shell/Bench – White (+ \$0.00) Estimated Delivery: • 58 business days after order confirmation	3	\$11,000.00	25%	\$8,284.99	\$24,854.97

Shipping & Handling Breakdown

Items Shipping From:	Shipping Via:	Service(s) Included:		
Nook Pod	XPO LOGISTICS	Lift Gate Call Ahead:Kendra Bierman 1 (217) 234-5380	Product SubTotal:	\$36,084.96
Nook Pod	FEDEX FREIGHT PRIORITY	Lift Gate Call Ahead:Kendra Bierman 1 (217) 234-5380	Shipping & Handling:	\$0.00
			Sales Tax:	0.00
			Grand Total:	\$36,084.96

Important Shipping Information

Shipping on specified items includes a lift gate on the truck, but does not include inside delivery. The driver will lower items to the ground only. Customer must bring inside. Inside delivery is available for an additional charge.

Please remember to inspect your order at the time of delivery. Do not throw away any of the original packaging until inspection is completed. Any missing parts or damages must be reported to customer service at 1-866-619-1776 within 5 business days of delivery.

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

Sales Representative Comments

Thank you for the opportunity to earn your business.


www.schooloutfitters.com

 PO Box 779193
 Chicago IL 60677-9193

[View Quote & Buy Online](#)
**Need
help with
your order?**
Paul Burns
 Phone: 866-619-5308
 Fax: 866-619-4308
paul.burns@schooloutfitters.com

Item Details



Nook Pod

Nook Huddle XL - Four Person

The Nook Huddle comfortably and conveniently seats up to four people as a collaborative or private workspace. The Nook Huddle offers a worktop affording ample room for equipment, study materials, and adjustable lighting. There is plenty of storage under the benches and with its small shelf. It's ready for any meeting, too, since the Nook Huddle features surge-protected USB ports, user-adjustable lighting, and a pitched roof to reduce ambient noise. Comfortable seating is constructed from recycled material and is stain-proofed for frequent heavy use. The Nook Huddle's exterior is comprised of PET-recycled materials but remains lightweight and easily portable via its heavy-duty casters.

Specifications

Product Weight (Lbs):	550
Assembly:	Assembly required
Bench Dimensions:	19" W x 48" L x 12" H
Capacity:	Up to 4 people
Casters/Glides:	Heavy duty 4" locking casters
Fabric:	Acoustic Foam
Frame Material:	PVC
Light:	LED 10 watts (85w equivalent)
Material:	M3 Industrial Grade particle board w/ HPL finish
Other Info:	Made in the USA Cleanable fabric
Overall Depth:	48" D
Overall Height:	77" H
Overall Width:	78" W
Power:	Desktop mounted power strip; 120V 15A (2) outlets, (1) USB-A, (1) USB-C
Shelf Dimensions:	33" W x 4" D
Testing Certifications:	Greenguard certified BIFMA certified Meets CAL117 Standard Meets CARB-2
Warranty:	3 year limited

Options

Huddle Shell/Bench Color:

☐ White

Huddle Upper Panel/Lower Panel Color:

☐ Makerboard
☐ White

Huddle Tabletop Color:

☐ Black
☐ White

Huddle Table Leg Color:

☐ Black
☐ Chrome

Huddle Fabric Color:

☐ Gray

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
①	NKP-NOOK002-XL	<u>Nook Huddle XL - Four Person</u>	1	\$14,950.00	25%	\$11,229.99	\$11,229.99
Options:							
☐ Huddle Tabletop – White (+ \$0.00)							
☐ Huddle Shell/Bench – White (+ \$0.00)							
☐ Huddle Fabric – Gray (+ \$0.00)							
☐ Huddle Upper Panel/Lower Panel – Makerboard (+ \$0.00)							
☐ Huddle Table Leg – Black (+ \$0.00)							


www.schooloutfitters.com

 PO Box 779193
 Chicago IL 60677-9193

[View Quote & Buy Online](#)
**Need
help with
your order?**
Paul Burns
 Phone: 866-619-5308
 Fax: 866-619-4308
paul.burns@schooloutfitters.com

Item Details



Nook Pod

Nook Huddle - Two Person

The Nook Huddle comfortably and conveniently seats up to four people as a collaborative or private workspace. The Nook Huddle offers a worktop affording ample room for equipment, study materials, and adjustable lighting. There is plenty of storage under the benches and with its small shelf. It's ready for any meeting, too, since the Nook Huddle features surge-protected USB ports, user-adjustable lighting, and a pitched roof to reduce ambient noise. Comfortable seating is constructed from recycled material and is stain-proofed for frequent heavy use. The Nook Huddle's exterior is comprised of PET-recycled materials but remains lightweight and easily portable via its heavy-duty casters.

Specifications

Product Weight (Lbs):	550
Assembly:	Assembly required
Bench Dimensions:	19" W x 30" L x 12" H
Capacity:	1-2 person
Casters/Glides:	Heavy duty 4" locking casters
Fabric:	Acoustic Foam
Frame Material:	PVC
Light:	LED 10 watts (85w equivalent)
Material:	M3 Industrial Grade particle board w/ HPL finish
Other Info:	Made in the USA Cleanable fabric
Overall Depth:	30" D
Overall Height:	77" H
Overall Width:	78" W
Power:	Desktop mounted power strip; 120V 15A (2) outlets, (1) USB-A, (1) USB-C
Shelf Dimensions:	33" W x 4" D
Testing Certifications:	Greenguard certified BIFMA certified Meets CAL117 Standard Meets CARB-2
Warranty:	3 year limited
Weight Capacity:	620 lbs

Options

Huddle Shell/Bench Color:

☐ White

Huddle Upper Panel/Lower Panel Color:

☐ Makerboard
☐ White

Huddle Tabletop Color:

☐ Black
☐ White

Huddle Table Leg Color:

☐ Black
☐ Chrome

Huddle Fabric Color:

☐ Gray

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
②	NKP-NOOK002	<u>Nook Huddle - Two Person</u>	3	\$11,000.00	25%	\$8,284.99	\$24,854.97

Options:

- ☐ Huddle Upper Panel/Lower Panel – Makerboard (+ \$0.00)
- ☐ Huddle Tabletop – White (+ \$0.00)
- ☐ Huddle Fabric – Gray (+ \$0.00)
- ☐ Huddle Table Leg – Black (+ \$0.00)
- ☐ Huddle Shell/Bench – White (+ \$0.00)



Memo

To: Dr. Josh Bullock, President

From: John Woodruff, Vice President for Business Services

Date: November 1, 2025

Re: Temporary Lease with Deb's Catering – Effingham Technology Center Kitchen

On Sunday, October 19, a substantial fire tragically shut down Deb's Catering and The Giving Plate in Altamont. In addition to catering, the company provides essential meals to non-profit organizations such as Meals on Wheels and Head Start through a contract with CEFS.

In response to the situation, several community partners approached Lake Land about leasing the commercial kitchen space at the Effingham Technology Center to support Deb's Catering, which provides important community services during this challenging time.

After careful consideration and review, we recommend creating a temporary, month-to-month lease with Deb's Catering, which would enable them to resume providing prepared meals to the recipients of Meals on Wheels and Head Start programs.

The lease payment will include utilities, internal/external maintenance, and facility repairs. The rate we will be charging for use of the Kitchen and storage space (1,449 square feet) and required common areas is comparable to the Patterson lease agreement and area market rates. The lease will not include the cost of waste disposal and grease disposal service.

Recommended Motion: Approve as presented the temporary lease agreement between Lake Land College and Debs Catering of Altamont, IL, which will begin November 11th and run month to month. The monthly lease payment will be \$1,307. The intent is for this lease not to exceed 9 months.

**LAKE LAND COLLEGE
BOARD OF TRUSTEES
HUMAN RESOURCES REPORT
November 10, 2025**

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Bloemer, Katelyn	12/12/25-3/21/26
Gough, Grayson	12/3/25-3/4/26
Smithenry, Kimberly	1/9/26-4/3/26

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Hotze, Erica	Adjunct Faculty Allied Health Division Primary Position Surg Tech Program Director	1/5/26

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Ohnesorge, Lori	Director of Trio Programs Primary Position Adj Reading Instructor	10/24/25

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Full-time Tenure Track		
Hyatt, Josey	Academic Counselor	1/5/26

Full-time

Barnett, Paul	Correctional Horticulture Instructor	10/14/25
Downton, Michael	Dean of Instruction	1/5/26
Elkins, Steven	Custodian	11/17/25
Greer, Chelsea	Correctional Warehousing Instructor	10/28/25
Greenwood, Lynze	Financial Aid Scholarship Specialist	11/11/25
Schlattweiler, Damon	Correctional Automotive Tech Instructor	10/28/25
Tipton, Virginia	Custodian	11/18/25
Wallace, Kendra	Correctional Horticulture Instructor	10/14/2025

Part-time

Coats, Madelyn	Admissions and Records Data Entry Asst	10/14/25
Green, Tristeona	College Work-Study	10/15/25
Saylor, Nichole	Community Learning Instructor	11/6/25
Smith, Tammy	Dual Credit Coordinator	10/21/25
Stoneburner, Cloe	Perkins Student Worker	10/29/25
Waller, Shelby	Dual Credit Coordinator	10/29/25

Terminations/Resignations**The following employees are terminating employment**

	Position	Effective Date
Full-time		
Gould, Anna	Correctional Career Tech Graham	11/10/25
Pedigo, Cody	Correctional Automotive Technology Instructor	10/7/25
Strader, Wyatt	Infrastructure Analyst	10/31/25
Part-time		
Blackford, Kaylee	Lab Student Assistant	5/7/25
Gillespie, Alex	Adjunct Faculty Social Science Division	5/12/25
Jordan, Jocelyn	College Work-Study	8/12/25
Ray, Rick	Technical Training Specialist	10/10/24
Sanders, Abigail	Special Needs Note Taker	5/8/25
Schout, Nellie	Student Services Intern	8/13/25

Transfers/Promotions**The following employees are recommended for a change in position**

	Position	Effective Date
Full-time		
Dick, Joshua	ETC Site Technician	11/11/25
	Transferring from Maintenance I	
Jo, Tomoko	Coordinator of International Studies Pro	11/11/25
	Transferring from Adult Education Transition	
Smyser, Trevor	Infrastructure Analyst	11/11/25
	Transferring from Technical Support Assistant	
Full-time Tenure Track		
Beliz, Jenny	Developmental Reading and Writing Inst	1/9/26
	Transferring from Adjunct Faculty Humanities	
Hewitt, Paul	IT Instructor/Coordinator, IT Programs	1/9/26
	Transferring from Application Engineer	
Part-time		
Wohlschlaeger, Jessica	Instructional Design Coordinator	11/10/25
	Transferring from Instructional Designer	